

# Meeting Notes

## Project 2022-03 CIP-002 Drafting Team

May 21, 2024 | 12:00 – 3:00 p.m. Eastern

Conference Call with Web Access

### Administrative

#### 1. Introductions

The meeting was brought to order by the Chair, Megan Sauter at 12:04 p.m. Eastern. The Chair provided the Drafting Team (DT) with opening remarks and welcomed members and guests.

#### 2. Determination of Quorum

The rule for NERC DT states that a quorum requires two-thirds of the voting members of the DT. Quorum was not achieved as six of the ten members were present. See table below for those in attendance.

#### 3. NERC Antitrust Compliance Guidelines and Public Announcement

NERC Antitrust Compliance Guidelines and public announcement were reviewed by Dominique Love. There were no questions raised.

### Agenda

#### 1. Review of Meeting Notes from Previous Meetings

N/A

#### 2. Discussion

- a. Developer provided project status updates to include the ballot results for draft 2 of CIP-002-Y along with a high-level overview of the project timeline.
  - i. Team B voting on the 2 revised SARs ends on May 22, 2024. Additionally, the response to comments will be posted to the project page soon.
  - ii. Draft Comparison – It was noted that the IP percentage did not increase therefore the team will need to take a closer look at the comments and incorporate revisions.
    1. Draft 1 of CIP-002-Y results: **32.54%**
    2. Draft 2 of CIP-002-Y results: **47.54% (increased by 15)**
    3. Draft 1 of IP results: **42.55%**
    4. Draft 2 of IP results: **42.37% (no increase)**
  - iii. Parking lot items along with industry comments will be reviewed and discussed at the in-person team meeting next week. Developer and PMOS liaison will work together to create high themes from comments.
  - iv. Project is projected to go for the 3<sup>rd</sup> ballot in late August. The plan is for the team to solicit feedback to drafts earlier in the standards development process.

**3. Next Steps**

- a. Developer will finalize in-person agenda and send to all. Additionally, developer will reach out to particular individuals that have parking lot items for discussion.
- b. Developer to forward DT meeting times for the month of June.

**4. Adjourn**

The meeting adjourned at 12:38 p.m. Eastern by consent.

Name	Company	Member/ Observer	Attendance (Y/N)
Megan Sauter	Oncor Electric Delivery	Member	Y
Russell Noble	American Public Power Association (APPA)	Member	Y
Brian Evans-Mongeon	Village of Hyde Park	Member	Y
Mark Atkins	Acumen	Member	Y
Terry Volkmann	Volkmann Consulting	Member	Y
Josh Powers	Southwest Power Pool (SPP)	Member	N
Jennifer Tidwell	Southern Company	Member	N
Josh Aldridge	Ferrovial	Member	N
Barry Jones	Western Area Power Administration (WAPA)	Member	Y
Dawn Triplett	American Electric Power (AEP)	Member	N
Dominique Love	NERC	Developer	Y
Marisa Hecht	NERC	Observer	Y
Sarah Crawford	NERC	Observer	Y
Davis Jelusich	NERC	Observer	N
Ellese Murphy	Duke-Energy	Observer	Y
Darrel Grumman	EPE Consulting	Observer	N