

Meeting Notes

Project 2021-03 CIP-002

September 10, 2024 | 1:00 – 3:00 p.m. Eastern

September 12, 2024 | 1:00 – 3:00 p.m. Eastern

WebEx

Administrative

1. Introductions

The meeting was brought to order by the Chair, Megan Sauter at 1:05 p.m. Eastern on September 10, 2024 and September 12, 2024. The Chair provided the Drafting Team (DT) with opening remarks and welcomed members and guests.

2. Determination of Quorum

The rule for NERC DT states that a quorum requires two-thirds of the voting members of the DT. Quorum was achieved as seven of the ten members were present for the September 10, 2024 meeting. Quorum was not achieved as five of the ten members were present for the September 12, 2024 meeting. See Attachment 1 for those in attendance.

3. NERC Antitrust Compliance Guidelines and Public Announcement

NERC Antitrust Compliance Guidelines and public announcement were reviewed by Dominique Love. There were no questions raised.

Agenda

1. Review of Meeting Notes from Previous Meetings

N/A

2. Discussion on September 10, 2024

- a. Group B reviewed and revised the Control Center slides of the presentation. There was a discussion about the FERC lessons learned and DT members mentioned including a slide in the presentation to address potential questions in regard to FERC lessons learned.
- b. DT started discussions about the CIP-002-5.1a Criterion 1.3 Revision SAR.

3. Discussion on September 12, 2024

- a. DT reviewed most of the remaining sections of the presentation for the industry webinar. A DT member volunteered to complete the remaining sections of the presentation.

4. Next Steps

- a. Developer to send out a doodle to team members to finish the remaining slides for the industry webinar.
- b. Group B to continue drafting language for the response to comments document for question 1.

5. Adjourn

September 10, 2024 meeting adjourned at 3:00 p.m. Eastern by consent.
September 12, 2024 meeting adjourned at 2:18 p.m. Eastern by consent.

Attachment 1

September 10, 2024

| Name | Company | Member/ Observer | Attendance (Y/N) |
|---------------------|--|---------------------|---------------------|
| Megan Sauter | Oncor Electric Delivery | Member | N |
| Russell Noble | American Public Power Association (APPA) | Member | Y |
| Brian Evans-Mongeon | Village of Hyde Park | Member | Y |
| Mark Atkins | Acumen | Member | Y |
| Terry Volkmann | Volkmann Consulting | Member | Y |
| Josh Powers | Southwest Power Pool (SPP) | Member | Y |
| Jennifer Tidwell | Southern Company | Member | N |
| Josh Aldridge | Ferrovial | Member | N |
| Barry Jones | Western Area Power Administration (WAPA) | Member | Y |
| Dawn Triplett | American Electric Power (AEP) | Member | Y |
| Dominique Love | NERC | Developer | Y |
| Marisa Hecht | NERC | Observer | N |
| Sarah Crawford | NERC | Observer | Y |
| Davis Jelusich | NERC | Observer | N |
| Ellese Murphy | Duke-Energy | Observer | Y |
| Darrel Grumman | EPE Consulting | Observer | N |

September 12, 2024

| Name | Company | Member/ Observer | Attendance (Y/N) |
|---------------------|--|-----------------------------|-----------------------------|
| Megan Sauter | Oncor Electric Delivery | Member | Y |
| Russell Noble | American Public Power Association (APPA) | Member | Y |
| Brian Evans-Mongeon | Village of Hyde Park | Member | N |
| Mark Atkins | Acumen | Member | N |
| Terry Volkmann | Volkmann Consulting | Member | N |
| Josh Powers | Southwest Power Pool (SPP) | Member | N |
| Jennifer Tidwell | Southern Company | Member | Y |
| Josh Aldridge | Ferrovial | Member | N |
| Barry Jones | Western Area Power Administration (WAPA) | Member | Y |
| Dawn Triplett | American Electric Power (AEP) | Member | Y |
| Dominique Love | NERC | Developer | Y |
| Marisa Hecht | NERC | Observer | N |
| Sarah Crawford | NERC | Observer | Y |
| Davis Jelusich | NERC | Observer | N |
| Ellese Murphy | Duke-Energy | Observer | Y |
| Darrel Grumman | EPE Consulting | Observer | N |