

## Meeting Notes

### Project 2021-03 CIP-002

May 28, 2024 | 12:30 – 4:30 p.m. Eastern

May 29, 2024 | 9:00 a.m. – 4:00 p.m. Eastern

May 30, 2024 | 9:00 a.m. – 4:00 p.m. Eastern

**Duke Energy Plaza**  
**525 S. Tryon St.**  
**Charlotte, NC 28202**

#### Administrative

**1. Introductions**

The meeting was brought to order by the Chair, Megan Sauter at 1:14 p.m. Eastern. The Chair provided the Drafting Team (DT) with opening remarks and welcomed members and guests.

**2. Determination of Quorum**

The rule for NERC DT states that a quorum requires two-thirds of the voting members of the DT. Quorum was achieved for all of the meetings. See Attachment 1 for those in attendance either virtually or in-person.

**3. NERC Antitrust Compliance Guidelines and Public Announcement**

NERC Antitrust Compliance Guidelines and public announcement were reviewed by Dominique Love. There were no questions raised.

## Agenda

### 1. Review of Meeting Notes from Previous Meetings

N/A

### 2. Discussion on Day 1 – May 28, 2024

- a. Developer provided themes document to the DT to review. Discussion started with reviewing results of the industry comments, confirming themes from the proposed draft themes document, and reviewing related parking lot items on the Control Center definition.

### 3. Discussion on Day 2 – May 29, 2024

- a. Discussion started with revising the Control Center definition. There were many commentors that believed that the revisions made in draft 2 were out of scope to the SAR and inadvertently brought in field assets. The DT decided that the best course of action was to revert the definition back to the currently approved language and focus its revisions as it pertains to TO Control Centers. It was noted that many commentors liked the currently approved Control Center definition. Additionally, the DT started drafting responses to themes to the Control Center and started reviewing themes and parking lot items of CIP-002.

### 4. Discussion on Day 3 – May 30, 2024

- a. DT started revising CIP-002 based on comment themes. Many commentors did not express much concern with criterion 2.12 except that the exclusion clause needed clarity. Comments were received in regards the “Perform the functional obligations of” language – there were many challenges raised to include that many believe that the proposed “operated by” was not representative of the functions performed. Therefore, the DT decided to take a different approach and decided to use the term “reliability tasks”. The DT believed that the change aligns CIP-002 language with the Control Center definition.

### 5. Next Steps

- a. Developer will incorporate the themes and responses into a summary response to the team. Additionally, the project will conduct informal outreach to gain consensus on the proposed language for ballot 3.

### 6. Adjourn

The meeting adjourned at 3:15 p.m. Eastern by consent.

# Attachment 1

**May 28-30, 2024**

Name	Company	Member/ Observer	Attendance (Y/N)
Megan Sauter	Oncor Electric Delivery	Member	Y
Russell Noble	American Public Power Association (APPA)	Member	Y
Brian Evans-Mongeon	Village of Hyde Park	Member	Y
Mark Atkins	Acumen	Member	Y
Terry Volkmann	Volkmann Consulting	Member	Y
Josh Powers	Southwest Power Pool (SPP)	Member	Y
Jennifer Tidwell	Southern Company	Member	Y
Josh Aldridge	Ferrovial	Member	Y
Barry Jones	Western Area Power Administration (WAPA)	Member	Y
Dawn Triplett	American Electric Power (AEP)	Member	Y
Dominique Love	NERC	Developer	Y
Marisa Hecht	NERC	Observer	Y
Sarah Crawford	NERC	Observer	Y
Davis Jelusich	NERC	Observer	Y
Ellese Murphy	Duke-Energy	Observer	Y
Darrel Grumman	EPE Consulting	Observer	N