

Meeting Notes

Project 2017-04 Periodic Review of Interchange Scheduling and Coordination Standards

August 23-24, 2017

NERC Headquarters
Atlanta, Georgia

Administrative

1. Introductions

The meeting was brought to order by the Chair, Gary Nolan at 9:02 a.m. Eastern on Wednesday, August 23, 2017. Laura Anderson, NERC Standards Developer, provided the team with building and safety information/logistics. Participants were introduced and those in attendance were:

Name	Company	Member/ Observer	In-person (Y/N)	Conference Call/Web (Y/N)
Mark Atkins	AESI	Observer	Y	
Eric Henderson	Southwest Power Pool	Member	Y	
Gary Nolan	Arizona Public Service	Member (Chair)	Y	
Margaret Olczak	Bonneville Power Administration	Member	Y	
Robert Staton	Xcel Energy	Member (Co-Chair)	Y	
Kevin Tate	Southern Company	Member	Y	
Rob Witham	WAPA - RMR	Member	Y	
Nicholas Browning	MISO	Observer	Y	
Scott Barfield	NERC	NERC Staff	Y	
Laura Anderson	NERC	NERC Staff	Y	
Chris Pacella	PJM	Observer		Y

2. Determination of Quorum

The rule for NERC Standard Drafting Team (SDT or team) states that a quorum requires two-thirds of the voting members of the SDT. Quorum was achieved as six of total members were present.

3. NERC Antitrust Compliance Guidelines and Public Announcement

NERC Antitrust Compliance Guidelines and public announcement were reviewed by Laura Anderson. There were no questions raised.

4. Roster Updates

The team reviewed the team roster and confirmed that it was accurate and up-to-date.

Agenda

1. Review of Meeting Agenda and Meeting Objectives

2. Overview of PMOS was presented by Laura Anderson

3. Team overview of periodic review process and Q&A – Laura Anderson

4. Discussion

- a. INT-004-3.1 discussed; notes taken and initial inputs for recommendations were vetted and populated to an Excel spreadsheet for discussion at next meeting
- b. INT-006-4 discussed; notes taken and initial inputs for recommendations were vetted and populated to an Excel spreadsheet for discussion at next meeting
- c. INT-009-2.1 discussed; notes taken and initial inputs for recommendations were vetted and populated to an Excel spreadsheet for discussion at next meeting
- d. INT-010.21 discussed, notes taken and initial inputs for recommendations were vetted and populated to an Excel spreadsheet for discussion at next meeting

5. Action items created and populated to Excel spreadsheet

6. Future meeting(s)

- a. September 26-27, 2017 – Xcel Energy Golden, CO
- b. October 17-18, 2017 – Southwest Power Pool Dallas, TX

7. Adjourn

The meeting adjourned at 11:53 a.m. Eastern on August 24, 2017