

Meeting Notes

Project 2017-04 INT Periodic Review

February 27 – March 1, 2018

Southwest Power Pool
Dallas, Texas

Administrative

1. Introductions

The meeting was brought to order by the Chair, Gary Nolan at 1:00 p.m. Central on Tuesday, February 27, 2018. Participants were introduced and those in attendance were:

Name	Company	Member/ Observer	In-person (Y/N)	Conference Call/Web (Y/N)
Eric Henderson	Southwest Power Pool	Member	Y	
Jeffrey McLaughlin	PJM	Member		Y
Gary Nolan	Arizona Public Service	Member (Chair)	Y	
Margaret Olczak	Bonneville Power Administration	Member	Y	
Robert Staton	Xcel Energy	Member (Co- Chair)		Y
Kevin Tate	Southern Company	Member	Y	
Rob Witham	WAPA - RMR	Member		Y
Nicholas Browning	MISO	Observer	Y	
Richard Cobb	MISO	Member	Y	
Laura Anderson	NERC	NERC Staff	Y	
Candice Castaneda	NERC	NERC Staff		Y

2. NERC Antitrust Compliance Guidelines and Public Announcement

NERC Antitrust Compliance Guidelines and public announcement were reviewed by Laura Anderson. There were no questions raised.

3. Review of Roster

The team reviewed the team roster by roll call; it was accurate and up-to-date.

Agenda

1. Introductions and Chair's remarks – Gary Nolan

2. Review of Meeting Agenda and Meeting Objectives

3. October 18, 2017 Meeting Notes were approved by the team

4. Discussion held regarding placing this Periodic Review project on hold pending outcomes of the Standing Review Team (SRT)

a. **The Periodic Review Team will provide the SRT with final recommendations/templates for their consideration and as a resource to their project as it pertains:**

i. INT-004-3.1

ii. INT-006-4

iii. INT-009-2.1

iv. INT-010-2.1

5. Review and Development of Documents

a. Comment Report was reviewed. All comments were received, vetted, and responded to by the Periodic Review Team

b. INT-004-3.1 discussed and final inputs for the initial recommendations were drafted, reviewed, vetted, and edited where applicable on the Periodic Review Template

a. INT-006-4 discussed and final inputs for the initial recommendations were drafted, reviewed, vetted, and edited where applicable on the Periodic Review Template

b. INT-009-2.1 discussed and final inputs for the initial recommendations were drafted, reviewed, vetted, and edited where applicable on the Periodic Review Template

c. INT-010-2.1 discussed and final inputs for the initial recommendations were drafted, reviewed, vetted, and edited where applicable on the Periodic Review Template

6. There were no Action Items assigned from this meeting

7. Future meeting(s) – future meetings will be determined subsequent to initial Standing Review Team (SRT) and Quality Review (QR) feedback.

8. Adjourn

The meeting adjourned at 1:30 p.m. Central on March 1, 2018