

Meeting Notes Project 2014-02 Standard Drafting Team

November 18, 2014 | 8:00 a.m. – 6:00 p.m. Central

Oncor Electric Delivery Company
1616 Woodall Rodgers FWY
Dallas, TX 75202
[Location Information](#)

Meeting Objective

- Finalize documents for the additional comment period and ballot

Tuesday, November 18

1. **Welcome and Introductions**
2. **Safety Information and Logistics**
3. **NERC Antitrust Guidelines and Public Meeting Notice**
4. **Determination of Quorum**

The rule for a NERC Standard Drafting Team (SDT) states that a quorum requires two-thirds of the voting members of the SDT. Six SDT members were present in-person and two dialed in to the meeting by phone, so quorum was achieved.

5. **Review Agenda and Meeting Objectives**

The SDT reviewed the meeting objectives and the components needed for the next posting for comment and ballot or final ballot.

6. **Finalize CIP-003-7 and CIP-003 Definitions**

The SDT reviewed the diagrams developed to address different scenarios where LERC exists and added them to the guidance section of the standards. The SDT discussed including intelligent electronic device (IED) to IED in the LERC definition. The SDT determined to change the language to device-to-device to better clarify its intent.

7. **Finalize CIP-010-3 and CIP-010 Definitions**

The SDT discussed adding guidance regarding the transient devices requirements.

8. **Finalize Implementation Plan**

The SDT confirmed that it would make the implementation dates for the physical security requirements for lows and electronic access requirements for lows consistent.

9. Finalize Consideration of Comments

The SDT finalized the response to comments. The Consideration of Comments document is located [here](#).

10. Finalize Comment Form

The SDT reviewed the questions for industry regarding the additional comment period and ballot.

11. Quality Review

The SDT would submit documents to the quality review team that included the PMOS representative, NERC staff, and industry volunteers. After receiving feedback, the SDT would review the changes suggested by the quality review team on phone calls.

12. Review of Next Steps

The SDT would prepare the documents for posting.

13. Planning for Outreach, Webinars, Full Team Calls, etc.

The SDT would hold a webinar on December 11, 2014. The webinar may be accessed [here](#) and the slide presentation may be accessed [here](#).

14. Future Meeting Schedules and Venues

- a. January 6-8 or 13-15, 2014 (TBD – tentative depending on posting)

15. Adjourn