

# Standards Balloting and Commenting System (SBS) Tutorial

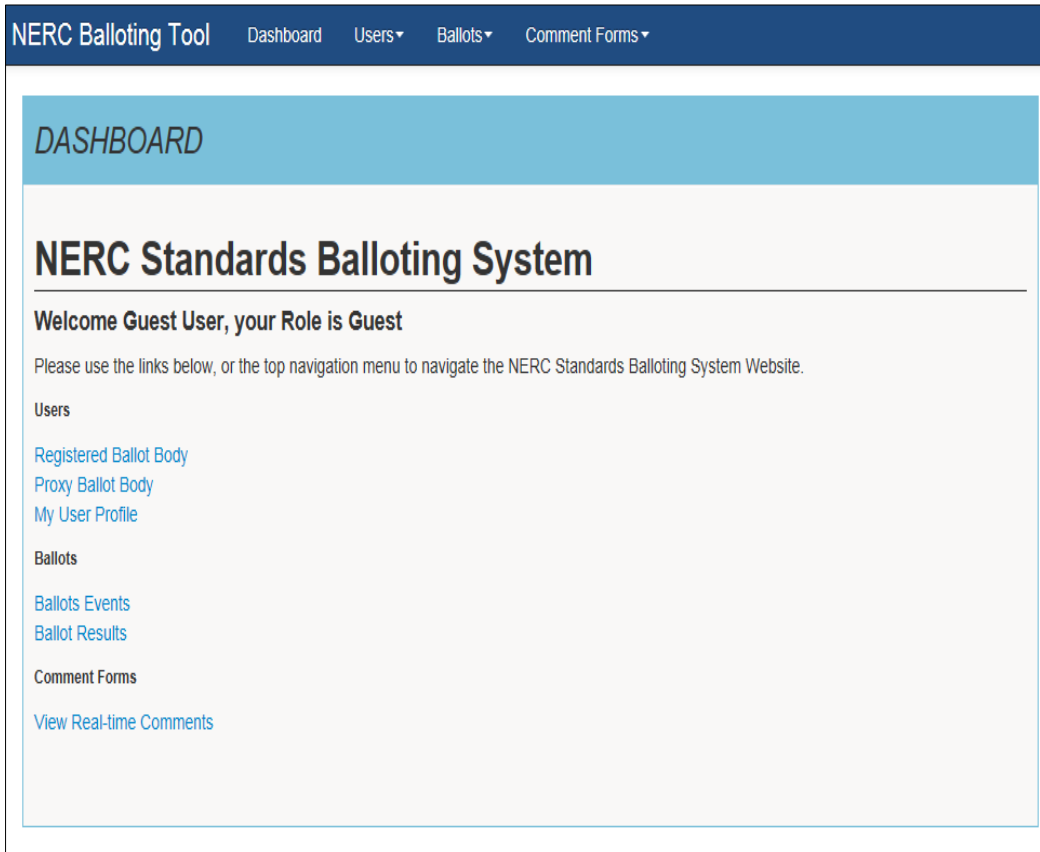
January 2019

**RELIABILITY | ACCOUNTABILITY**



- Registering in the SBS/Registered Ballot Body (RBB)
- Features of the SBS
  - Navigation
  - Registration/Requesting Additional Permissions
  - Voter
  - Proxy
  - Submitting Comments

## Dashboard View



NERC Balloting Tool Dashboard Users Ballots Comment Forms

*DASHBOARD*

### NERC Standards Balloting System

Welcome Guest User, your Role is Guest

Please use the links below, or the top navigation menu to navigate the NERC Standards Balloting System Website.

Users

- [Registered Ballot Body](#)
- [Proxy Ballot Body](#)
- [My User Profile](#)

Ballots

- [Ballots Events](#)
- [Ballot Results](#)

Comment Forms

- [View Real-time Comments](#)

## Navigating the SBS

The dashboard makes it easy to get to the functions used every day. The drop-down menus at the top and the links on the left-hand side of the dashboard gain access the different pages within the site.

Guest users have view/read-only access to the RBB, Proxy Ballot Body, open and upcoming ballots, ballot results, and real-time comments.

## REGISTERED BALLOT BODY

Segment	Voters Represented
1 - Transmission Owner	134
2 - Regional Transmission Organizations (RTOs) and Independent System Operators (ISOs)	8
3 - Load-Serving Entities (LSEs)	123
4 - Transmission Dependent Utilities (TDUs)	42
5 - Electric Generators	125
6 - Electricity Brokers, Aggregators, and Marketers	72
7 - Large Electricity End Users	8
8 - Small Electricity Users	5
9 - Federal, State, and Provincial Regulatory or other Government Entities	4
10 - Regional Reliability Organizations and Regional Entities	9
Total Voters	530

The top section displays a summary/count (by segment) of the approved RBB members.

The bottom section displays details for each member such as registration status (approved/pending), segment, entity name, first and last name.

Status	Segment	Entity	First Name	Last Name
Approved	3	AEP	Aaron	Austin

Status	Segment	Entity	First Name	Last Name
Approved	3	Manitoba Hydro	Karim	Abdel-Hadi
Approved	1	Santee Cooper	Shawn	Abrams
Approved	6	Associated Electric Cooperative, Inc.	Brian	Ackermann
Approved	5	Essential Power, LLC	Gerry	Adamski
Approved	10	New York State Reliability Council	ALAN	ADAMSON
Approved	3	City of Leesburg	Chris	Adkins
Approved	1	Imperial Irrigation District	Jesus Sammy	Alcaraz
Approved	3	Central Lincoln PUD	Steve	Alexanderson
Approved	1	Minnkota Power Cooperative Inc.	Theresa	Allard
Approved	4	City Utilities of Springfield, Missouri	John	Allen
Approved	4	Indiana Municipal Power Agency	Jack	Alvey
Approved	1	APS - Arizona Public Service Co.	Michelle	Amarantos
Approved	3	City Water, Light and Power of Springfield, IL	Shaun	Anders

To sort in ascending or descending order, select the column header.

The rows within the sorted column will display in alternate shades to indicate the column header has been sorted.

Use the search feature to locate specific information such as the segments, entity (displayed here), member first and last names.

NERC Balloting Tool [Dashboard](#) [Users](#) [Ballots](#) [Comment Forms](#)

### REGISTERED BALLOT BODY

Segment	Voters Represented
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Total Voters	530

Show  entries

Search:

Status	Segment	Entity	First Name	Last Name
Approved	5	Duke Energy	Dale	Goodwine
Approved	6	Duke Energy	Greg	Cecil
Approved	1	Duke Energy	Laura	Lee
Approved	3	Duke Energy	Lee	Schuster

Showing 1 to 4 of 4 entries (filtered from 530 total entries)

Previous  Next

Published ballot results are displayed on the Ballot Results page. Select the “Results” link to access the results for a specific ballot.

NERC Balloting Tool [Dashboard](#) [Users](#) [Ballots](#) [Comment Forms](#) Login / R

**BALLOT RESULTS**

Show   entries Search:

Project Number	Standard Name	Ballot Activity	Ballot Type	Series	Voting Period Open Date	Voting Period Close Date	View Results	View Ballot Pool Members
2016-02 Modifications to CIP Standards	CIP-002-6	IN	ST	1	10/20/2017	10/30/2017	<a href="#">Results</a>	<a href="#">View</a>
2016-02 Modifications to CIP Standards	CIP-002-6 Non-binding Poll	IN	NB	1	10/20/2017	10/30/2017	<a href="#">Results</a>	<a href="#">View</a>
2013-03 Geomagnetic Disturbance Mitigation	TPL-007-2	FN	ST	2	10/20/2017	10/30/2017	<a href="#">Results</a>	<a href="#">View</a>
2015-10 Single Points of Failure	TPL-001-5	IN	ST	1	10/13/2017	10/23/2017	<a href="#">Results</a>	<a href="#">View</a>
2015-10 Single Points of Failure	TPL-001-5 Non-binding Poll	IN	NB	1	10/13/2017	10/23/2017	<a href="#">Results</a>	<a href="#">View</a>
2016-02 Modifications to CIP Standards	CIP-012-1	IN	ST	1	09/01/2017	09/11/2017	<a href="#">Results</a>	<a href="#">View</a>
2016-02 Modifications to CIP Standards	CIP-012-1 Non-binding Poll	IN	NB	1	09/01/2017	09/11/2017	<a href="#">Results</a>	<a href="#">View</a>
2016-04 Modifications to PRC-025-1	PRC-025-2	IN	ST	1	08/29/2017	09/08/2017	<a href="#">Results</a>	<a href="#">View</a>
2016-04 Modifications to PRC-025-1	PRC-025-2	IN	NB	1	08/29/2017	09/08/2017	<a href="#">Results</a>	<a href="#">View</a>

The top section displays the ballot results (Weighted Segment Value) and a summary count of ballot pool members and votes by segment.

NERC Balloting Tool <span style="float: right;">Dashboard Users ▾ Ballots ▾ Comment Forms ▾ <a href="#">Login</a></span>									
BALLOT RESULTS									
Comment: <a href="#">View Comment Results</a> <b>Ballot Name:</b> 2016-02 Modifications to CIP Standards CIP-002-6 IN 1 ST <b>Voting Start Date:</b> 10/20/2017 12:01:00 AM <b>Voting End Date:</b> 10/30/2017 8:00:00 PM <b>Ballot Type:</b> ST <b>Ballot Activity:</b> IN <b>Ballot Series:</b> 1 <b>Total # Votes:</b> 275 <b>Total Ballot Pool:</b> 322 <b>Quorum:</b> 85.4 <b>Weighted Segment Value:</b> 66.78									
Segment	Ballot Pool	Segment Weight	Affirmative Votes	Affirmative Fraction	Negative Votes w/ Comment	Negative Fraction w/ Comment	Negative Votes w/o Comment	Abstain	No Vote
Segment: 1	83	1	41	0.631	24	0.369	0	8	10
Segment: 2	7	0.4	4	0.4	0	0	0	3	0
Segment: 3	78	1	36	0.571	27	0.429	0	5	10
Segment: 4	23	1	14	0.737	5	0.263	0	1	3
Segment: 5	71	1	30	0.588	21	0.412	0	6	14
Segment: 6	50	1	20	0.513	19	0.487	0	3	8
Segment: 7	1	0	0	0	0	0	0	0	1
Segment: 8	2	0.1	1	0.1	0	0	0	1	0
Segment: 9	1	0	0	0	0	0	0	0	1
Segment: 10	6	0.4	4	0.4	0	0	0	2	0
Totals:	322	5.9	150	3.94	96	1.96	0	29	47



The bottom section displays the individual ballot details. Use the search and sort features by Segment, Organization, Voter Name, Designated Proxy Name, Ballot Cast and NERC Memo. All entries will show by default. This can be modified to show 10, 25, 50, or 100 entries at a time.

*BALLOT POOL MEMBERS*

Show  entries

Search:

Segment	Organization	Voter	Designated Proxy	Ballot	NERC Memo
1	Ameren - Ameren Services	Eric Scott		Negative	Comments Submitted
1	Berkshire Hathaway Energy - MidAmerican Energy Co.	Terry Harbour		Negative	Comments Submitted
1	CenterPoint Energy Houston Electric, LLC	John Brockhan		Negative	Comments Submitted
1	Cleco Corporation	John Lindsey	Louis Guidry	Negative	Third-Party Comments
1	CMS Energy - Consumers Energy Company	James Anderson		Negative	Comments Submitted
1	Colorado Springs Utilities	Brandon Ware		Negative	Comments Submitted
1	Con Ed - Consolidated Edison Co. of New York	Daniel Grinkevich		Negative	Comments Submitted
1	Dominion - Dominion Virginia Power	Larry Nash		Negative	Comments Submitted
1	Duke Energy	Laura Lee		Negative	Third-Party Comments



# **SBS/RBB Registration**

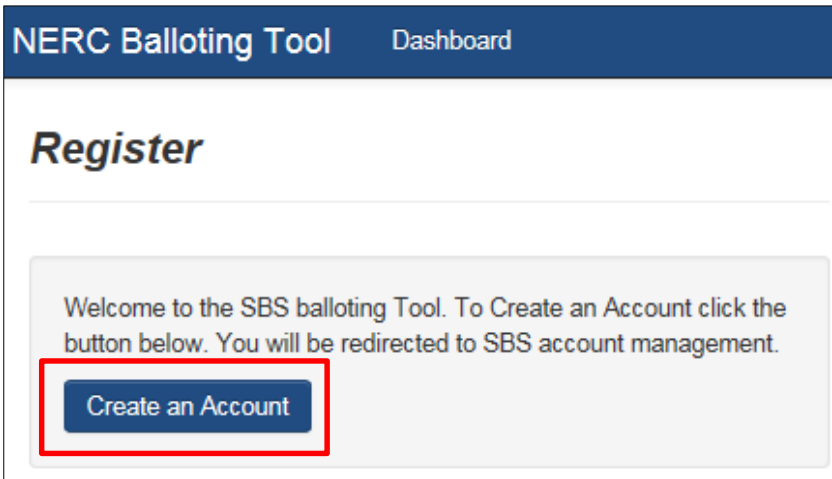
Role	SBS Account Required	Additional Permissions Required?
<b>Guest/ Anonymous User</b>	<b>No</b>	<b>No</b>
<b>Contributor</b>	<b>Yes</b>	<b>No</b>
<b>Proxy</b>	<b>Yes</b>	<b>Yes</b>
<b>Voter</b>	<b>Yes</b>	<b>Yes</b>

Certain roles require an SBS account and additional permissions to perform standards balloting activities.

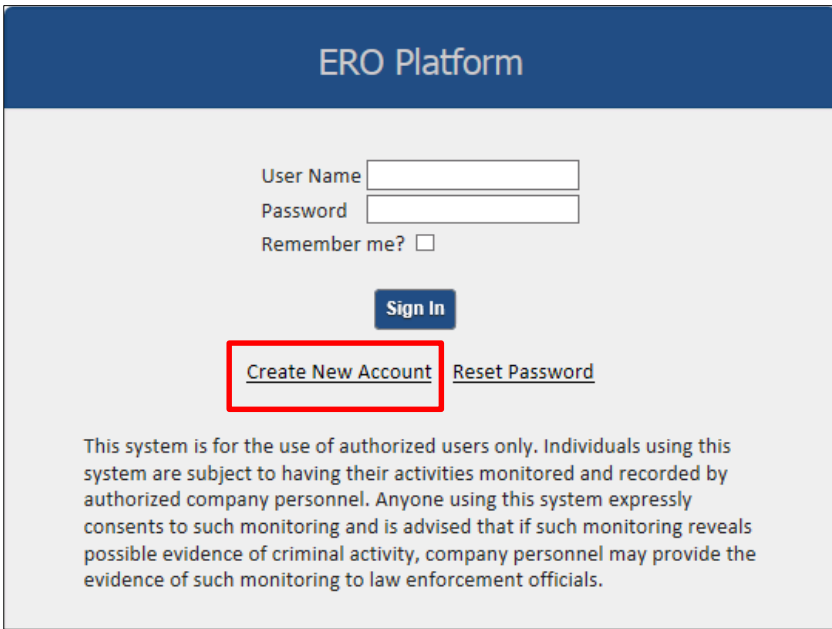
- **Guest:** Has view/read-only access to SBS dashboard links.
- **Contributor:** Has the ability to provide comments on proposed standards and other items posted for comment.
- **Proxy:** Authorized to provide comments on proposed standards (and other items posted for comment) and cast a vote on behalf of the RBB voting member.
- **Voter:** Member of the RBB authorized to cast votes/submit comments on proposed standards and other items posted for comment. Voters are responsible to delegate a proxy if they would like someone to vote/comment on their behalf.

From the SBS dashboard, select “Register” in the upper right-hand corner to create a new account.

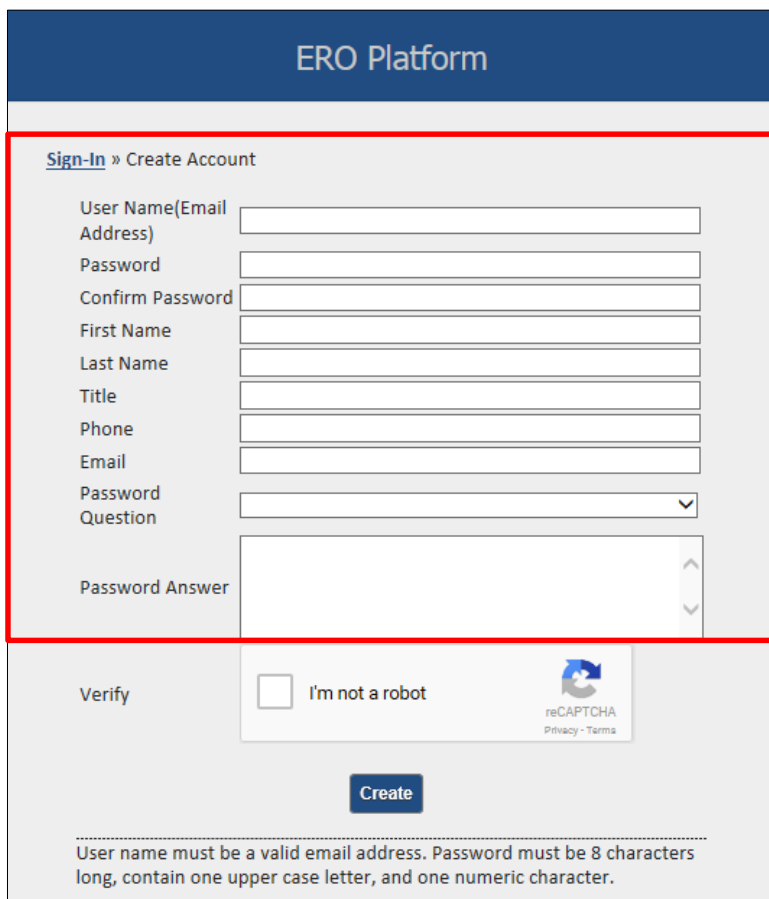
The screenshot displays the NERC Standards Balloting System dashboard. The top navigation bar includes the following items: "NERC Balloting Tool", "Dashboard", "Users", "Ballots", "Comment Forms", "Login", and "Register". The "Register" button is highlighted with a red box. The main content area features a "DASHBOARD" header, followed by the title "NERC Standards Balloting System". Below this, a welcome message reads "Welcome Guest User, your Role is Guest". A navigation instruction states: "Please use the links below, or the top navigation menu to navigate the NERC Standards Balloting System Website." The dashboard is organized into three sections: "Users" with links for "Registered Ballot Body", "Proxy Ballot Body", and "My User Profile"; "Ballots" with links for "Ballots Events" and "Ballot Results"; and "Comment Forms" with a link for "View Real-time Comments".



Select “Create an Account”



Select “Create New Account”



ERO Platform

[Sign-In](#) » Create Account

User Name (Email Address)

Password

Confirm Password

First Name

Last Name


Title

Phone

Email

Password Question

Password Answer

Verify  I'm not a robot  reCAPTCHA  
Privacy - Terms

User name must be a valid email address. Password must be 8 characters long, contain one upper case letter, and one numeric character.

## Complete all of the required fields

- User Name – enter valid (business) email address
- Password – must be 8 characters long and contain one upper case letter, and one numeric character
- Confirm Password – re-enter password
- First Name – enter first name
- Last Name – enter last name
- Title (*Optional*) – enter title
- Phone – enter phone number
- Email – enter valid business email address
- Password Question – select a security question
- Password Answer – enter password answer

ERO Platform

[Sign-In](#) » Create Account

User Name(Email Address)

Password

Confirm Password

First Name

Last Name


Title

Phone

Email

Password Question

Password Answer

Verify  I'm not a robot  reCAPTCHA  
Privacy - Terms

User name must be a valid email address. Password must be 8 characters long, contain one upper case letter, and one numeric character.

Once all required information is entered, check the “I’m not a robot” box. The system may prompt the user to select the correct image(s) of each description. Complete as instructed until it makes a verification (a green check will appear in the box), then select “Create”.

## ERO Platform

[Sign-In](#) » [Verify Account](#)

Thank you User Name. Your account has been provisioned, and an activation email has been sent to the provided email address.

[Resend Validation Email](#)



Upon successful captcha verification, an email will be sent to the email address used to create the account.



**IMPORTANT: The activation email provided for validation expires after 10 minutes if not used.**

If expired, SELECT the “Resend Validation Email” to have an additional activation email sent.



A message will be sent to the user's email address.

Dear User Name,

Thank you for your ERO Enterprise registration request. To ensure portal security and to complete the registration process, please click the link below to validate your email address.

<https://identity.eroenterprise.com/UserSelfService/PinValidation/ValidatePin?PinValidationType=RegistrationVerification>

After clicking on the link above, you will be prompted to enter your user ID and the pin number identified below.

Your confirmation pin is 17155114

Please note that the provided pin expires in 60 minutes and it is important to complete this final step immediately. If the pin expires, another can be requested by clicking the link above and selecting the "Reset and Resend" link.

For more information or assistance, contact the designated support team for your specific application:

BESNet Application - [ERO Enterprise Help Desk Support](#)

Standards Balloting System (SBS) - [ERO Enterprise Help Desk Support](#)

**ERO Platform**

Verify Pin

UserName

Pin

[Reset And Resend Pin](#)

Enter the username (remember it is a valid email address) associated with the account and confirmation pin found in the system generated email then select "Submit".

Upon verification, Contributor access will be granted.

ERO Platform

[Home](#) [Sign Out](#)

**Applications**

- [BES Exceptions](#)
- [SBS](#)
- [NERC](#)

### User Profile

User Name: user.name@gmail.com

First Name:

Last Name:

Title:

Phone:

Email:

\*Profile changes will not take effect until you logout and log back in.

### Password

[Reset Password](#)

Select "SBS"

In most cases, each time a user logs into the system, the role will be listed as “Guest” even though the user have contributor, proxy, or voter credentials. By selecting “Login” again at the top, right of the screen, the user’s name and current role will display.

The screenshot shows the NERC Standards Balloting System dashboard. The top navigation bar includes links for 'NERC Balloting Tool', 'Dashboard', 'Users', 'Ballots', and 'Surveys'. On the far right of this bar, the text 'Login / Register' is enclosed in a red rectangular box. Below the navigation bar, the main content area is titled 'DASHBOARD' and 'NERC Standards Balloting System'. A message reads: 'Welcome Guest User, your Role is Guest'. Below this, instructions state: 'Please use the links below, or the top navigation menu to navigate the NERC Standards Balloting System Website.' The dashboard is organized into three sections: 'Users' with links for 'Registered Ballot Body', 'Proxy Ballot Body', and 'My User Profile'; 'Ballots' with links for 'View Ballots Events' and 'Ballot Results'; and 'Surveys' with a link for 'View Surveys'.

## DASHBOARD

### NERC Standards Balloting System

Welcome Wendy contributor Muller, your Role is Contributor

Please use the links below, or the top navigation menu to navigate the NERC Standards Balloting System Website.

#### Users

[Registered Ballot Body](#)  
[Proxy Ballot Body](#)  
[My User Profile](#)

#### Ballots

[Ballot Events](#)  
[Ballot Results](#)

#### Comment Forms

[View Comment Forms](#)  
[My Commenting History](#)

Use the links on the left-hand side of the Dashboard or the top navigation drop-down menus to access the different pages within the site.

**A Contributor must create an account prior to performing SBS activities. Contributor permissions are automatically granted and further vetting is not required.**

Select “My User Profile” from the “Users” drop-down menu or from the menu list on the left of the screen.

The screenshot displays the NERC Standards Balloting System dashboard. At the top, there is a navigation bar with the following items: "NERC Balloting Tool", "Dashboard", "Users", "Ballots", and "Surveys". On the right side of the navigation bar, the text "user.name@gmail.com / Log Out" is visible. Below the navigation bar, a dropdown menu is open under the "Users" tab, showing three options: "Registered Ballot Body", "Proxy Ballot Body", and "My User Profile". A mouse cursor is pointing at the "My User Profile" option. The main content area of the dashboard is titled "DASHBOARD" and "NERC Standards Balloting System". Below the title, there is a welcome message: "Welcome User Name, your Role is Contributor". A sub-section titled "Users" contains three links: "Registered Ballot Body", "Proxy Ballot Body", and "My User Profile". The "My User Profile" link is highlighted with a red rectangular box. Below the "Users" section, there are sections for "Ballots" (with links "View Ballots Events" and "Ballot Results") and "Surveys" (with link "View Surveys").

NERC Balloting Tool   Dashboard   Users ▾   Ballots ▾   Surveys ▾

## MY USER PROFILE

**User Profile**  
First Name: User  
Last Name: Name  
Entity: User Name  
Segment:  
Title:  
Phone: 111-111-1111  
Email: wendy.muller@nerc.net  
Role: Contributor

[Edit Profile](#)   [Cancel](#)

[Click here](#) to request additional credentials

Select the “Click here” link to request additional credentials.

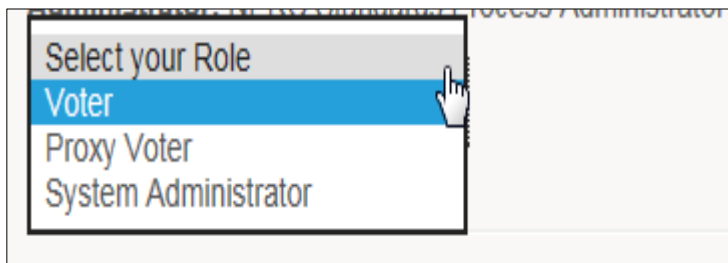
# Requesting Voter/Proxy Permissions

**Proxy:** The person designated by the original voter of the ballot pool, authorized to place a vote on their behalf.

**Voter:** A registered voting member of the NERC Registered Ballot Body (RBB) for the purpose of casting votes on proposed Standards and non-binding polls. As part of the self-selection process from [Appendix 3D Registered Ballot Body Criteria](#) of the NERC Rules of Procedure, each participant, when initially registering to join the RBB, and annually thereafter, is required to provide supporting information that their entity satisfies at least one of the qualification guidelines. Along with your registration, please attach supporting evidence (legal documents such as rate schedules/tariffs, contracts, FERC filings, etc.) showing that your company is eligible to represent the Segment you select. You can see a description of the Segments in the Appendix 3D link referenced above.

Select the voter or proxy voter role. Contributors do not need to continue any further.

**Note:** The “System Administrator” role is for NERC use only.



# Requesting Voter/Proxy Permissions

**Select Your Segment**

Select your Segment

- 1 Transmission Owner
- 2 Regional Transmission Organizations (RTOs) and Independent System Operators (ISOs)
- 3 Load-Serving Entities (LSEs)
- 4 Transmission Dependent Utilities (TDUs)
- 5 Electric Generators
- 6 Electricity Brokers, Aggregators, and Marketers
- 7 Large Electricity End Users
- 8 Small Electricity Users
- 9 Federal, State, and Provincial Regulatory or other Government Entities
- 10 Regional Reliability Organizations and Regional Entities

**Select Your Entity**

Type your Entity

Can't find your Entity? [Click here](#) to email your request.

For voter role, select applicable segment and entity (parent/affiliate listing). Proxy voters are not required to select Segment or Entity.

If an Entity name is missing from the drop down list, select the “Click here” link to send an email to the Standards Administrator requesting the Entity name be added to the system.



## Attachments

To select multiple files, hold down the CTRL or SHIFT key while selecting.

Max Size: 25MB per file

Executable (\*.exe) and Archive (\*.zip) files not allowed.

Those registering for a voter role are required to provide supporting evidence (legal documents such as tariffs, contracts, FERC filings, etc.) that their entity satisfies at least one of the Segment qualification guidelines. A description of the Segments can be found in [Appendix 3D Registered Ballot Body Criteria](#) of the NERC Rules of Procedure. The documents can be attached to the registration.

**USER PROFILE**

Your request for the Role of Voter has been sent and is in process.

**User Profile**

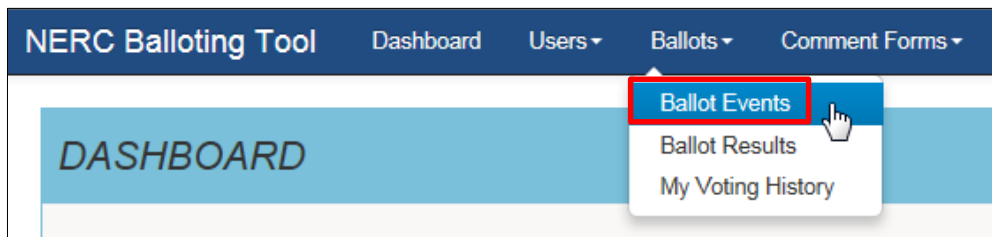
First Name: User  
Last Name: Name  
Title:  
Phone: 111-111-1111  
Email: wendy.muller@nerc.net  
Role: Contributor

Submit New Request Edit Profile Cancel

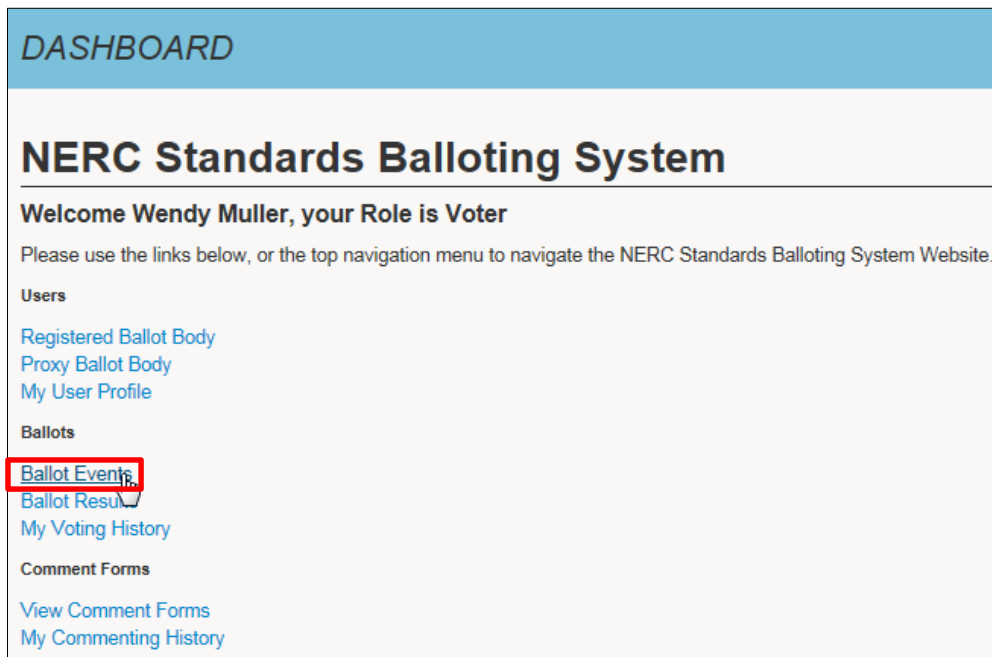
Voter and Proxy registrations require vetting by NERC Standards and Legal staff. Within 10 days of receiving all required documentation, NERC Standards staff will communicate the registration status to the applicant.



# Voter



Use the links on the top navigation drop-down menu or the left-hand side of the Dashboard to access different pages within the site.



Select Ballot Events from the Ballots drop down at the top of the screen or from the left navigation list to access open ballot pools and open/upcoming ballots.

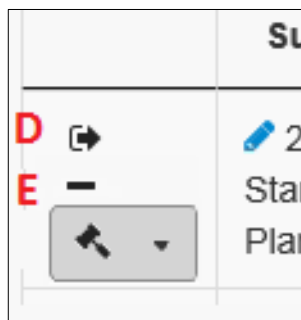
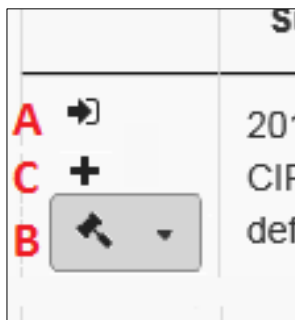
The Ballot Events page lists all open and upcoming ballots. All voting-related functions are performed here. The columns can be sorted and there is a search/filter feature available as well. All entries are shown by default, but there is an option to modify the screen to show 10, 25, 50 or 100 entries at a time.

*BALLOT EVENTS*

Show  entries Search:

Ballot Actions	Proxy Name	Comment Form Name	Project Number	Standard Name	Activity Type	Series Number	Ballot Type	Ballot Pool Status	Ballot Pool Open Date	Ballot Pool Close Date	Members	Voting Period Status	Voting Period Open Date	Voting Period Close Date
----------------	------------	-------------------	----------------	---------------	---------------	---------------	-------------	--------------------	-----------------------	------------------------	---------	----------------------	-------------------------	--------------------------



A and D – Join and withdraw from ballot pools  
 B – Vote  
 C and E – Delegate proxy/revoke proxy rights



Join open ballot pools by selecting the arrow icon pointing towards the bracket. The link will refresh to display an arrow icon pointing away from the bracket indicating successfully joining the ballot pool.

Ballot Actions	Proxy Name	Comment Form Name	Project Number
			Test Ballot for SBS Training

The link will refresh to display an arrow icon pointing away from the bracket indicating successfully joining the ballot pool.



Ballot Actions	Proxy Name	Comment Form Name	Project Number
 			Test Ballot for SBS Training

To withdraw from open ballot pools, select the arrow icon pointing away from the bracket and confirm the request to “Withdraw”. The link will refresh to display “Join” to indicate that you have successfully withdrawn from the ballot pool.

A user can join (and withdraw from) ballot pools for the duration the ballot pools are open.

*BALLOT EVENTS*

Show   entries

Ballot Actions	Proxy Name	Comment Form Name	Project Number	Standard Name	Activity Type	Series Number	Ballot Type	Ballot Pool Status
  Withdraw from Ballot Pool			Test Ballot for SBS Training May 2018	SBS Training May 2018	IN	1	ST	Open

Cast votes from the “Ballot Events” page by selecting the “Vote” (gavel icon) link. Upon confirming your vote the link will refresh to display the text of vote that was cast.

Votes can only be cast during the open voting period for ballot pools previously joined.



Prior to confirming your vote, you can Cancel the transaction to change your vote. You will again be prompted to confirm your vote in order to have your vote counted.

**BALLOT EVENTS**

Show  entries

Ballot Actions	Proxy Name	Comment Form Name	Project Number	Standard Name	Activity Type	Series Number	Ballot Type
<input type="button" value="+"/> <input type="button" value="⚖️"/>			Test Ballot for SBS Training May 2018	SBS Training May 2018	IN	1	ST

Showing 1 to 1 entries

Affirmative

Negative

Abstain

Message from webpage

Are you sure you want to cast an Affirmative vote?



Negative votes without associated comments will not count in the total vote calculation.

Therefore, when casting a negative vote for Initial and Additional Ballot types, the system will verify if a comment was submitted or if there was support for someone else's response. If no associated comments were submitted, the system will display options for the user to submit a comment/support comments submitted by others.

### YOUR COMMENTS

**You confirmed to cast a negative ballot.**

Please select one of the following:


- I want to complete the comment form associated with this ballot.
- I want to bypass completing the comment form and navigate to the real-time comment page to support someone else's response/opinion.
- I want to declare support for someone else's comment(s)/opinion:
- I have no comment and I understand that my vote will not be counted in the calculation of consensus.

Delegate voting rights to a Proxy by clicking the “Delegate Proxy” (plus icon) link and selecting a name from the drop-down list of approved Proxies. After confirming the request to delegate, the link will refresh to display the Proxy’s name and options to revoke Proxy.

Until a vote has been cast, Proxy voting rights can be delegated and revoked during the open ballot pool and voting period.



An email notification will be generated to the Proxy notifying them that voting rights have been delegated.

BALLOT EVENTS									
Show <input type="button" value="All"/> <input type="button" value="v"/> entries									
Ballot Actions	Proxy Name	Comment Form Name	Project Number	Standard Name	Activity Type	Series Number	Ballot Type	Ballot Pool Status	
➔ 			Test Ballot for SBS Training May 2018	SBS Training May 2018	IN	1	ST	Open	

Voting rights of a Proxy can be revoked by clicking the “Revoke Proxy” (minus icon) link. After confirming the request to delegate, the link will refresh to display the “Delegate Proxy” (plus) icon.



Until a vote has been cast, Proxy voting rights can be revoked during the open ballot pool and voting period.



An email notification will be generated to the Proxy notifying them that voting rights have been revoked.

**BALLOT EVENTS**

Show  entries

Ballot Actions	Proxy Name	Comment Form Name	Project Num	Ballot Type	Ballot Pool Status
 	Wendy Muller		Test Ballot for Training May	ST	Open

Message from webpage

Are you sure you want to revoke the proxy?

OK Cancel

- Ballot Events
- Ballot Results
- My Voting History

## VOTING HISTORY

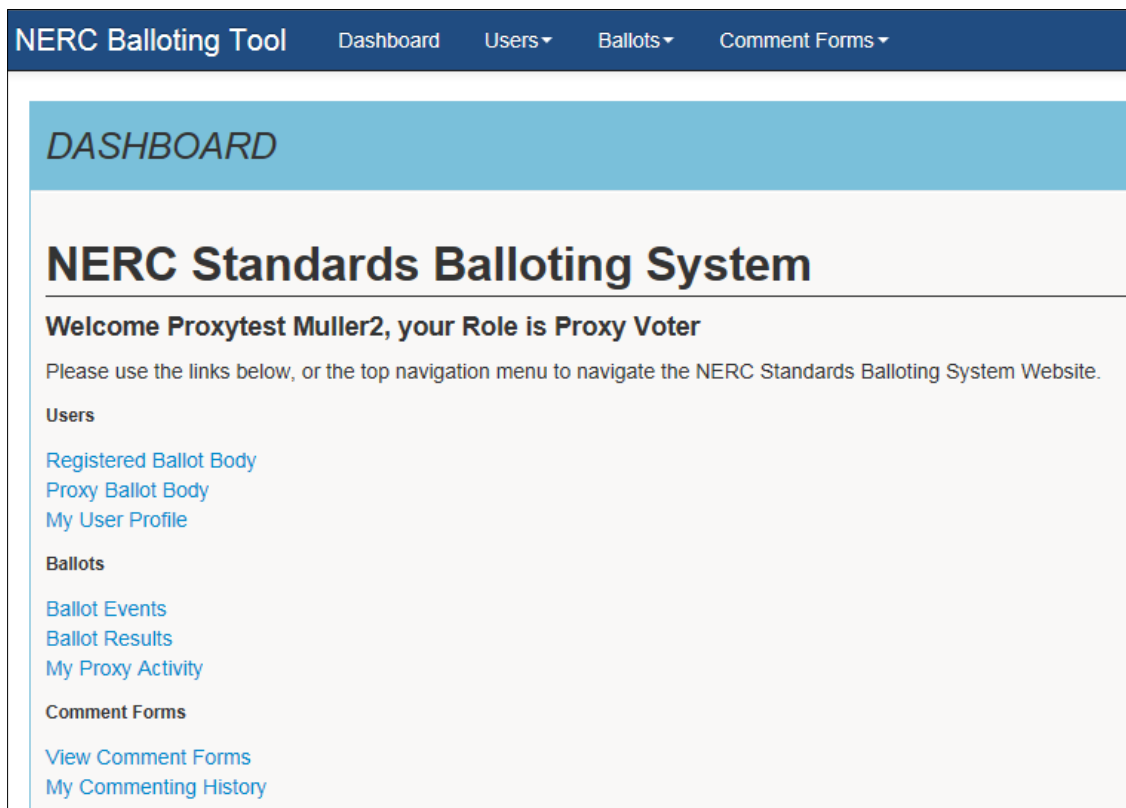
Show  ▾ entries

Search:

Vote	Proxy Name	Project Number	Standard Name	Activity Type	Series	Type	Ballot Pool Open Date	Ballot Pool Close Date	Voting Period Open Date	Voting Period Close Date
Negative	N/A	Test Ballot for Audit	August 2017   1	IN	1	ST	07/31/2017	08/01/2017	08/01/2017	08/01/2017
Affirmative	N/A	Test Ballot for Audit	August 2017   2	IN	1	ST	07/31/2017	08/01/2017	08/02/2017	11/14/2017
None	N/A	Test Ballot for Audit	August 2017   3	IN	1	ST	08/03/2017	08/23/2017	08/24/2017	11/14/2017
Negative	N/A	Test Ballot for Audit	August 2017   1	FN	2	ST	07/31/2017	08/03/2017	11/13/2017	11/14/2017
None	N/A	Test Ballot for Audit	August 2017   3	AB	2	ST	08/03/2017	08/24/2017	01/20/2018	01/22/2018
None	N/A	Test Ballot for Audit	August 2017   2	AB	2	ST	07/31/2017	08/02/2017	01/20/2018	01/22/2018
None	N/A	Test Ballot for copy	Reopen ballot pool	IN	1	ST	07/31/2017	02/15/2018	02/17/2018	02/20/2018



# Proxy



NERC Balloting Tool   Dashboard   Users ▾   Ballots ▾   Comment Forms ▾

*DASHBOARD*

## NERC Standards Balloting System

**Welcome Proxytest Muller2, your Role is Proxy Voter**

Please use the links below, or the top navigation menu to navigate the NERC Standards Balloting System Website.

**Users**

- [Registered Ballot Body](#)
- [Proxy Ballot Body](#)
- [My User Profile](#)

**Ballots**

- [Ballot Events](#)
- [Ballot Results](#)
- [My Proxy Activity](#)

**Comment Forms**

- [View Comment Forms](#)
- [My Commenting History](#)

Use the links on the left-hand side of the Dashboard or the top navigation drop-down menus to access the different pages within the site.

The Ballot Events page lists all open and upcoming ballots. The columns can be sorted and there is a search/filter feature available as well. All entries are shown by default, but there is an option to modify the screen to show 10, 25, 50 or 100 entries at a time.

*BALLOT EVENTS*

Show  All  entries Search:

Comment Form Name	Project Number	Standard Name	Activity Type	Series Number	Ballot Type	Ballot Pool Status	Ballot Pool Open Date	Ballot Pool Close Date	Members	Voting Period Status	Voting Period Open Date	Voting Period Close Date
	Test Ballot for SBS Training May 2018	SBS Training May 2018	IN	1	ST	Closed	11/14/2017	05/23/2018	<a href="#">View</a>	Open	05/24/2018	05/25/2018

Select the “Vote” drop-down link to submit a vote on ballots you have been delegated to.

*OPEN AND UPCOMING BALLOTS*

Show  entries Search:

Vote	Resign	Project Number	Standard Name	Activity Type	Series	Type	Ballot Pool Open Date	Ballot Pool Close Date	Voting Period Open Date	Voting Period Close Date	Registered Ballot Body Member
<a href="#">Vote</a>	<a href="#">Resign as Proxy</a>	Test Ballot for SBS Training May 2018	SBS Training May 2018	IN	1	ST	11/14/2017	05/23/2018	05/24/2018	05/25/2018	Wendy Muller Aces 1

Previous  Next



Resign as a Proxy and transfer voting rights back to the voter during the open ballot pool or open voting period by selecting the “Resign as Proxy” hyperlink. Upon confirmation, the page will refresh to remove the ballot from the Proxy listing.



An email notification will be generated to the Voter alerting them to resume voting activities or delegate voting rights to another Proxy.

NERC Balloting Tool   Dashboard   Users ▾   Ballots ▾   Comment Forms ▾

### OPEN AND UPCOMING BALLOTS

Show  entries

Vote	Resign	Project Number	Series	Type
<a href="#">Vote ▾</a>	<a href="#">Resign as Proxy</a>	Test Ballot for SBS Training May 2016	1	ST

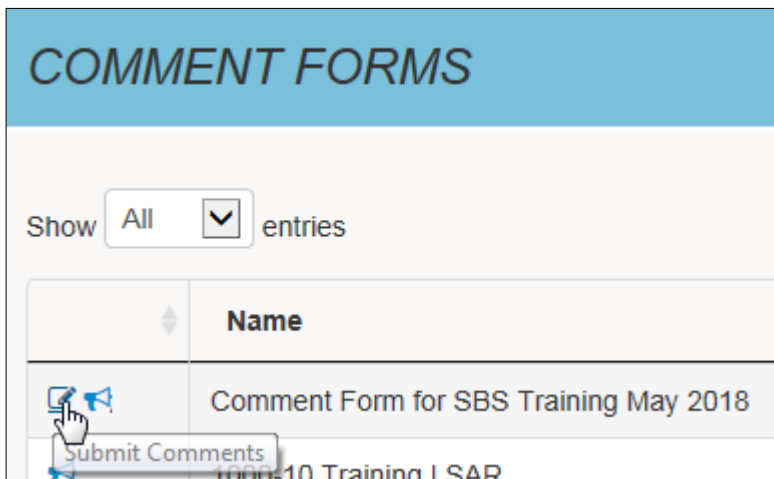
Message from webpage

Are you sure you want to resign as a proxy from this vote?

OK   Cancel

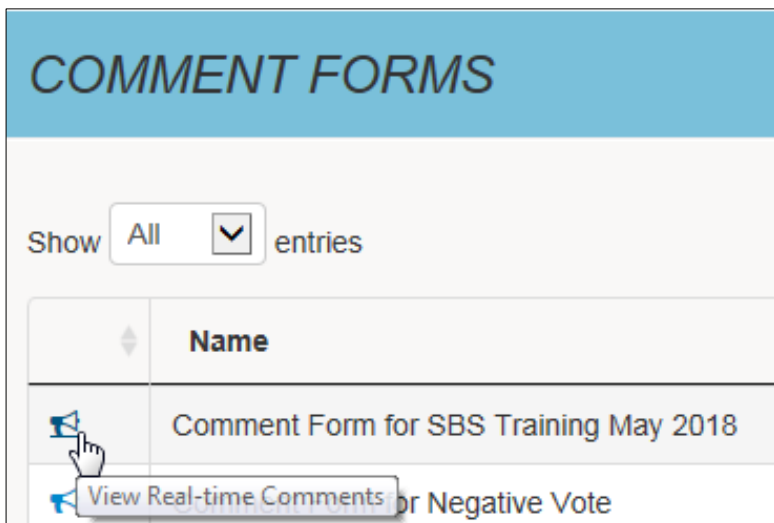


# Commenting



Navigate to “View Comment Forms” page from the Dashboard or top navigation.

Select the paper/pen icon to submit comments.



Select the horn icon to view Real-time Comments to view submitted comments and provide support or disagreement to others’ comments by selecting the thumbs-up or thumbs-down icons.

**SUBMIT COMMENTS**

**Comments**  
Name: Comment Form for SBS Training May 2018  
Start Date: 5/24/2018 11:21 AM  
End Date: 5/28/2018 8:00 PM  
Associated Ballots:

Ballot Name	Project	Standard	Pool Open	Pool Close	Voting Start	Voting End
-------------	---------	----------	-----------	------------	--------------	------------

**Responder**  
User: Wendy Muller Aces 1  
Entity: ACES Power Marketing  
Segment: 1

**Create A Group**

**Questions**

**Question:**  
**Test Q1**

**Possible Answers**

Yes  
 No

You can submit comments as an individual or as a group. Complete the following instructions to create a group.

- 1 Enter a unique group name
- 2 Enter the first and last name of each group member
- 3 Enter the name of the organization
- 4 Select applicable Region (N/A is an acceptable value)
- 5 Select the segment(s) in which the organization operates (N/A is an acceptable value)
- 6 Select “Save Group”



**CREATE GROUP**

\*Group Name  
1 Test Group May 2018

**Group Members**  
Name, organization and segments are required fields.

*Name	*Organization	*Region	*Segments	
2 John Smith	3 ABC Corporation	4 SERC	5 1 x 3 x	+ -
Jane Doe	XYZ Corporation	FRCC	5 x	+ -

6 Save Group Cancel

Edit/Delete this Group	Group Name	Created On
 	Test Group May 2018	05/24/2018

[Back to Comment Form](#)

**1** Select the plus icon to create a new group.

**2** Select the pencil icon to edit the group name and edit/add/delete group members

**3** Select the trash icon to delete a group

## SUBMIT COMMENTS

### Comments

Name: Comment Form for SBS Training May 2018

Start Date: 5/24/2018 11:21 AM

End Date: 5/28/2018 8:00 PM

Associated Ballots:

Ballot Name	Project	Standard	Po
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### Responder

User: Wendy Muller Aces 1

Entity: ACES Power Marketing

Segment: 1

Select a Group:

Optionally Select a Group  
Test Group May 24 2018

Manage my Groups

You can select an existing group to submit comments on behalf of a group.

**Questions**

**Question:**  
Test Q1

**Possible Answers**

Yes  
 No

**B I** [List Bulleted] [List Numbered] [Link] [Unlink]

**Browse...**

Max Size: 25MB  
Executable (\*.exe) and Archive (\*.zip) files not allowed.

Select “Browse” to upload and attach a document to support your response to a survey question.



**Up to 25MB file max size.**

**Executable (\*.exe) and Archive (\*.zip) files are not allowed.**



**Questions**

**Question:**  
Test Q1

**Possible Answers**

Yes  
 No

**B** **I** [List Icons] [Link Icon]

[Large Text Field]

[Browse...]

Max Size: 25MB  
Executable (\*.exe) and Archive (\*.zip) files not allowed.

Use the text editor to format text.  
Ex. Bold, italics, numbering, bullets,  
indent, decrease indent.



Copy paste text into the text field by  
performing the **Ctrl + C** to copy  
information from source document.  
Press **Ctrl + V** to paste information  
into text field box.

**REAL-TIME COMMENTS**

**Comment Form for SBS Training May 2018**

Description:

Start Date: 05/24/2018  
End Date: 05/28/2018

Associated Ballots:

Ballot Name	Project	Standard	Pool Open	Pool Close	Voting Start	Voting End
-------------	---------	----------	-----------	------------	--------------	------------

Filter:

**Q:**  
**Test Q1**

**Hot Answers**

**A: Yes**

Test answer 1

Wendy Muller Aces 1, **On Behalf of:** ACES Power Marketing, , Segments 1, 2, 3, 4, 6

👍 - 0 🗨️ - 0

View comments submitted by other entities in real-time.

Select thumbs-up or thumbs-down icons to show support or disagreement for a comments submitted by another entity.

- [Standards](#)
- [Standards Processes Manual](#)
- SBS questions/feedback - [ballotadmin@nerc.net](mailto:ballotadmin@nerc.net)