

# Exam Working Group

## Membership Nomination | February – March 2025

The North American Electric Reliability Corporation (NERC) is holding an open nomination to fill two vacancies on the Exam Working Group (EWG). Each vacancy is for a two-year term. **Nominations will be accepted until 5:00 p.m. Eastern, March 24, 2025.**

The EWG reports to the Personnel Certification Governance Committee (PCGC) and is responsible for developing and maintaining the NERC System Operator Certification Program exams under the general guidelines set by the PCGC. The EWG is also responsible for reviewing comments received from examinees.

The EWG consists of 12 voting members: 10 at-large representatives, 1 chair, and 1 vice chair. Each committee member must commit to hold in high regard the integrity and independence of the System Operator Certification Program and to protect the integrity of the System Operator Certification process against undue influence. Each working group member is expected to attend all working group meetings and participate in discussions. When voting, each member must commit to vote for that which is best for the System Operator Certification Program without regard to their own personal or corporate goals.

All members are required to sign the *NERC Non-Disclosure Agreement*. In order for the EWG to fulfill its objectives, it is necessary for the members to conduct open and unconstrained discussions and to review information that may be business sensitive or involve matters of individual privacy and that must be treated in a confidential manner.

### Committee Member Responsibilities

- **Expenses.** The EWG is a volunteer organization, and all members (or their employers) must pay their own expenses to attend meetings, workshops, and various other gatherings. No EWG member is reimbursed by NERC for their participation.
- **Attendance at Meetings.** The EWG holds up to two in-person meetings each year in various cities in the continental United States and Canada. All members are expected to attend all meetings in person, and proxies are not allowed. On rare occasions a member may be allowed to attend by telephone, but this is generally not permitted as there may be confidential subject matter discussed.
- **WebEx and Conference Calls.** WebEx meetings lasting from one to four hours are held six to eight times per year and members are expected to attend these meetings, proxies are not allowed. Members must have access to high-speed internet connections that allow them to participate in a meaningful way.

### Nominating Process

There is an opening for one member with the following qualifications:

- All members shall hold a valid NERC System Operator credential.
- At least one member shall be a Canadian representative. Note: If there is no Canadian representative, then the position shall remain open.
- All members must be fluent in American English.
- All members shall operate real-time control centers or support the personnel who are responsible for operation.

NERC staff will conduct an open nominating process. Open positions will be posted on the NERC website and nominations will be received by NERC via e-mail and forwarded to the PCGC Nominating Task Force (TF). Members of the Nominating TF are appointed by the chair of the PCGC and consist of three active members of the PCGC. They will make their selection giving preference to candidates nominated by organizations representing a broad cross section of an industry segment, such as a Regional Entity or an industry trade association. The Nominating TF will consider the following in qualified nominees:

- Recent system operations experience
- Balance between managerial and training staff and real-time system operators
- Representation for each of the system operator credentials
- Exam development experience
- Maintain geographical diversification of EWG members

The Nominating TF will conduct phone interviews to narrow down the nominees. Nominees may receive an invitation to attend the November PCGC meeting.

Nominations are open to all interested parties and self-nominations are encouraged. If you are interested or know someone that is interested, please fill out the EWG Nomination Form and e-mail it to the NERC Program Coordinator of Personnel Certification, [Amanda Cornwell](#).