

NERC

NORTH AMERICAN ELECTRIC
RELIABILITY CORPORATION

Standards Balloting and Commenting System (SBS) Tutorial for External Users

RELIABILITY | RESILIENCE | SECURITY



- Basic Information
 - Navigation
 - Viewing the Registered Ballot Body (RBB)
 - Sort Feature
 - Search Feature
 - View Ballot Results
 - Ballot Results Summary
 - Ballot Result Details
- SBS/ERO Portal/RBB Registration
- Features of the SBS
 - Registration/Requesting Additional Permissions
 - Voter
 - Proxy
 - Submitting Comments

Dashboard View

NERC Balloting Tool Dashboard Users Ballots Comment Forms

DASHBOARD

NERC Standards Balloting System

Welcome Guest User, your Role is Guest

Please use the links below, or the top navigation menu to navigate the NERC Standards Balloting System Website.

Users

- [Registered Ballot Body](#)
- [Proxy Ballot Body](#)
- [My User Profile](#)

Ballots

- [Ballots Events](#)
- [Ballot Results](#)

Comment Forms

- [View Real-time Comments](#)

Navigating the SBS

The dashboard makes it easy to get to the functions used every day. The drop-down menus at the top and the links on the left-hand side of the dashboard gain access the different pages within the site.

Guest users have view/read-only access to the RBB, Proxy Ballot Body, open and upcoming ballots, ballot results, and real-time comments.

| REGISTERED BALLOT BODY | |
|----------------------------------------------------------------------------------------|--------------------|
| Segment | Voters Represented |
| 1 - Transmission Owner | 134 |
| 2 - Regional Transmission Organizations (RTOs) and Independent System Operators (ISOs) | 8 |
| 3 - Load-Serving Entities (LSEs) | 123 |
| 4 - Transmission Dependent Utilities (TDUs) | 42 |
| 5 - Electric Generators | 125 |
| 6 - Electricity Brokers, Aggregators, and Marketers | 72 |
| 7 - Large Electricity End Users | 8 |
| 8 - Small Electricity Users | 5 |
| 9 - Federal, State, and Provincial Regulatory or other Government Entities | 4 |
| 10 - Regional Reliability Organizations and Regional Entities | 9 |
| Total Voters | 530 |

The top section displays a summary/count (by segment) of the approved RBB members.

The bottom section displays details for each member such as registration status (approved/pending), segment, entity name, first and last name.

| Status | Segment | Entity | First Name | Last Name |
|----------|---------|--------|------------|-----------|
| Approved | 3 | AEP | Aaron | Austin |

| Status | Segment | Entity | First Name | Last Name |
|----------|---------|------------------------------------------------|----------------|--------------|
| Approved | 3 | Manitoba Hydro | Karim | Abdel-Hadi |
| Approved | 1 | Santee Cooper | Shawn | Abrams |
| Approved | 6 | Associated Electric Cooperative, Inc. | Brian | Ackermann |
| Approved | 5 | Essential Power, LLC | Gerry | Adamski |
| Approved | 10 | New York State Reliability Council | ALAN | ADAMSON |
| Approved | 3 | City of Leesburg | Chris | Adkins |
| Approved | 1 | Imperial Irrigation District | Jesus Sammy | Alcaraz |
| Approved | 3 | Central Lincoln PUD | Steve | Alexanderson |
| Approved | 1 | Minnkota Power Cooperative Inc. | Theresa | Allard |
| Approved | 4 | City Utilities of Springfield, Missouri | John | Allen |
| Approved | 4 | Indiana Municipal Power Agency | Jack | Alvey |
| Approved | 1 | APS - Arizona Public Service Co. | Michelle | Amarantos |
| Approved | 3 | City Water, Light and Power of Springfield, IL | Shaun | Anders |

To sort in ascending or descending order, select the column header.

The rows within the sorted column will display in alternate shades to indicate the column header has been sorted.

Use the search feature to locate specific information such as the segments, entity (displayed here), member first and last names.

NERC Balloting Tool [Dashboard](#) [Users](#) [Ballots](#) [Comment Forms](#)

REGISTERED BALLOT BODY

| Segment | Voters Represented |
|----------------------------------------------------------------------------------------|--------------------|
| 1 - Transmission Owner | 134 |
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| 10 - Regional Reliability Organizations and Regional Entities | 9 |
| Total Voters | 530 |

Show entries

Search:

| Status | Segment | Entity | First Name | Last Name |
|----------|---------|-------------|------------|-----------|
| Approved | 5 | Duke Energy | Dale | Goodwine |
| Approved | 6 | Duke Energy | Greg | Cecil |
| Approved | 1 | Duke Energy | Laura | Lee |
| Approved | 3 | Duke Energy | Lee | Schuster |

Showing 1 to 4 of 4 entries (filtered from 530 total entries)

Previous Next

Published ballot results are displayed on the Ballot Results page. Select the “Results” link to access the results for a specific ballot.

NERC Balloting Tool [Dashboard](#) [Users](#) [Ballots](#) [Comment Forms](#) Login / R

BALLOT RESULTS

Show entries Search:

| Project Number | Standard Name | Ballot Activity | Ballot Type | Series | Voting Period Open Date | Voting Period Close Date | View Results | View Ballot Pool Members |
|--------------------------------------------|----------------------------|-----------------|-------------|--------|-------------------------|--------------------------|-------------------------|--------------------------|
| 2016-02 Modifications to CIP Standards | CIP-002-6 | IN | ST | 1 | 10/20/2017 | 10/30/2017 | Results | View |
| 2016-02 Modifications to CIP Standards | CIP-002-6 Non-binding Poll | IN | NB | 1 | 10/20/2017 | 10/30/2017 | Results | View |
| 2013-03 Geomagnetic Disturbance Mitigation | TPL-007-2 | FN | ST | 2 | 10/20/2017 | 10/30/2017 | Results | View |
| 2015-10 Single Points of Failure | TPL-001-5 | IN | ST | 1 | 10/13/2017 | 10/23/2017 | Results | View |
| 2015-10 Single Points of Failure | TPL-001-5 Non-binding Poll | IN | NB | 1 | 10/13/2017 | 10/23/2017 | Results | View |
| 2016-02 Modifications to CIP Standards | CIP-012-1 | IN | ST | 1 | 09/01/2017 | 09/11/2017 | Results | View |
| 2016-02 Modifications to CIP Standards | CIP-012-1 Non-binding Poll | IN | NB | 1 | 09/01/2017 | 09/11/2017 | Results | View |
| 2016-04 Modifications to PRC-025-1 | PRC-025-2 | IN | ST | 1 | 08/29/2017 | 09/08/2017 | Results | View |
| 2016-04 Modifications to PRC-025-1 | PRC-025-2 | IN | NB | 1 | 08/29/2017 | 09/08/2017 | Results | View |

The top section displays the ballot results (Weighted Segment Value) and a summary count of ballot pool members and votes by segment.

| NERC Balloting Tool Dashboard Users ▾ Ballots ▾ Comment Forms ▾ Login | | | | | | | | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|----------------|-------------------|----------------------|---------------------------|------------------------------|----------------------------|---------|---------|
| BALLOT RESULTS | | | | | | | | | |
| Comment: View Comment Results Ballot Name: 2016-02 Modifications to CIP Standards CIP-002-6 IN 1 ST Voting Start Date: 10/20/2017 12:01:00 AM Voting End Date: 10/30/2017 8:00:00 PM Ballot Type: ST Ballot Activity: IN Ballot Series: 1 Total # Votes: 275 Total Ballot Pool: 322 Quorum: 85.4 Weighted Segment Value: 66.78 | | | | | | | | | |
| Segment | Ballot Pool | Segment Weight | Affirmative Votes | Affirmative Fraction | Negative Votes w/ Comment | Negative Fraction w/ Comment | Negative Votes w/o Comment | Abstain | No Vote |
| Segment: 1 | 83 | 1 | 41 | 0.631 | 24 | 0.369 | 0 | 8 | 10 |
| Segment: 2 | 7 | 0.4 | 4 | 0.4 | 0 | 0 | 0 | 3 | 0 |
| Segment: 3 | 78 | 1 | 36 | 0.571 | 27 | 0.429 | 0 | 5 | 10 |
| Segment: 4 | 23 | 1 | 14 | 0.737 | 5 | 0.263 | 0 | 1 | 3 |
| Segment: 5 | 71 | 1 | 30 | 0.588 | 21 | 0.412 | 0 | 6 | 14 |
| Segment: 6 | 50 | 1 | 20 | 0.513 | 19 | 0.487 | 0 | 3 | 8 |
| Segment: 7 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| Segment: 8 | 2 | 0.1 | 1 | 0.1 | 0 | 0 | 0 | 1 | 0 |
| Segment: 9 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| Segment: 10 | 6 | 0.4 | 4 | 0.4 | 0 | 0 | 0 | 2 | 0 |
| Totals: | 322 | 5.9 | 150 | 3.94 | 96 | 1.96 | 0 | 29 | 47 |

The bottom section displays the individual ballot details. Use the search and sort features by Segment, Organization, Voter Name, Designated Proxy Name, and Ballot Cast. All entries will show by default. This can be modified to show 10, 25, 50, or 100 entries at a time.

BALLOT POOL MEMBERS

Show entries Search:

| Segment | Organization | Voter | Designated Proxy | Ballot | NERC Memo |
|---------|----------------------------------------------------|-------------------|------------------|----------|----------------------|
| 1 | Ameren - Ameren Services | Eric Scott | | Negative | Comments Submitted |
| 1 | Berkshire Hathaway Energy - MidAmerican Energy Co. | Terry Harbour | | Negative | Comments Submitted |
| 1 | CenterPoint Energy Houston Electric, LLC | John Brockhan | | Negative | Comments Submitted |
| 1 | Cleco Corporation | John Lindsey | Louis Guidry | Negative | Third-Party Comments |
| 1 | CMS Energy - Consumers Energy Company | James Anderson | | Negative | Comments Submitted |
| 1 | Colorado Springs Utilities | Brandon Ware | | Negative | Comments Submitted |
| 1 | Con Ed - Consolidated Edison Co. of New York | Daniel Grinkevich | | Negative | Comments Submitted |
| 1 | Dominion - Dominion Virginia Power | Larry Nash | | Negative | Comments Submitted |
| 1 | Duke Energy | Laura Lee | | Negative | Third-Party Comments |



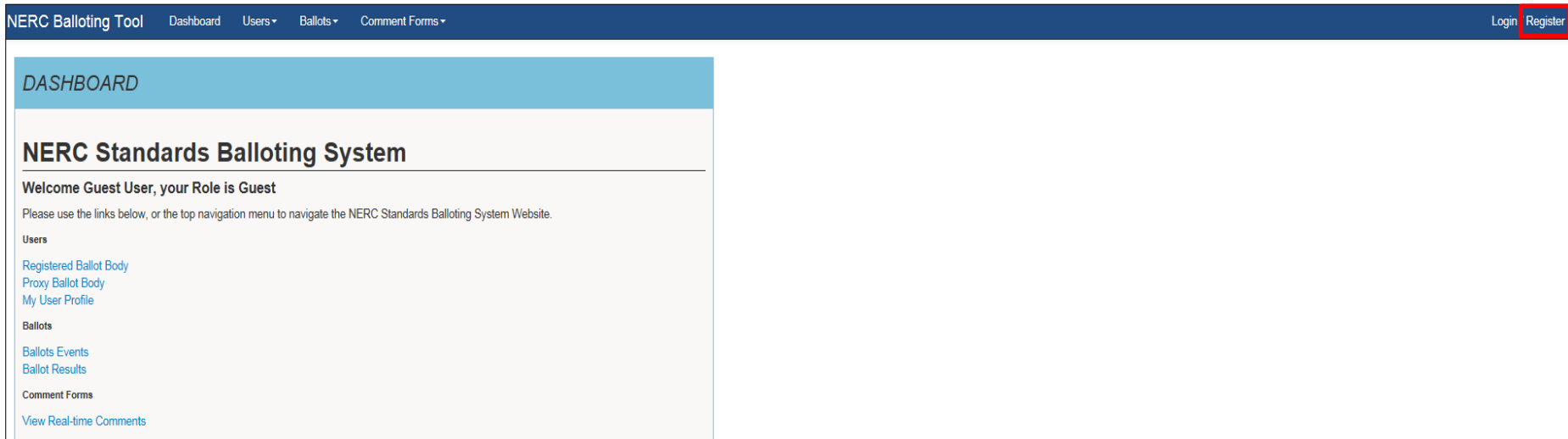
SBS/RBB Registration

Certain roles require an SBS account and additional permissions to perform standards balloting activities.

| Role | ERO Portal Account Required? | Additional Permissions Required? |
|------------------------------------|------------------------------|----------------------------------|
| Guest/Anonymous User | No | No |
| Contributor | Yes | No |
| Proxy | Yes | Yes |
| Voter | Yes | Yes |
| Administrator (NERC Staff Only) | Yes | Yes |

- **Guest:** Has view/read-only access to SBS dashboard links.
- **Contributor:** Has the ability to provide comments on proposed standards and other items posted for comment.
- **Proxy:** Authorized to provide comments on proposed standards (and other items posted for comment) and cast a vote on behalf of the RBB voting member.
- **Voter:** Member of the RBB authorized to cast votes/submit comments on proposed standards and other items posted for comment. Voters are responsible to delegate a proxy if they would like someone to vote/comment on their behalf.

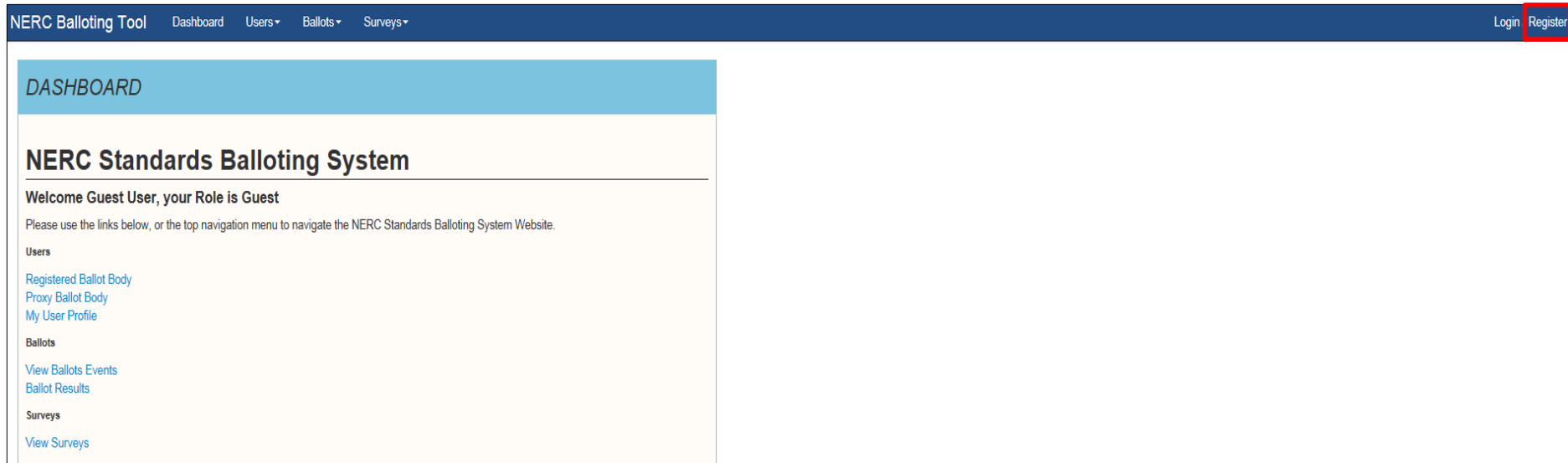
From the SBS dashboard (<https://sbs.nerc.net/>), select “Register” in the upper right-hand corner to create a new account.



ERO Portal registration and access instructions: [ERO Portal Guide](#)

Click this link again to access the SBS and login: <https://sbs.nerc.net/>

In some cases, a user logs into the system and the role will be listed as “Guest” even though the user have Contributor, Proxy, or Voter credentials. By selecting “Login” again at the top, right of the screen, the user’s name and current role should display.



DASHBOARD

NERC Standards Balloting System

Welcome Wendy contributor Muller, your Role is Contributor

Please use the links below, or the top navigation menu to navigate the NERC Standards Balloting System Website.

Users

[Registered Ballot Body](#)
[Proxy Ballot Body](#)
[My User Profile](#)

Ballots

[Ballot Events](#)
[Ballot Results](#)

Comment Forms

[View Comment Forms](#)
[My Commenting History](#)

Use the links on the left-hand side of the Dashboard or the top navigation drop-down menus to access the different pages within the site.

A Contributor must create an account prior to performing SBS activities. Contributor permissions are automatically granted and further vetting is not required.

Select “My User Profile” from the “Users” drop-down menu or from the menu list on the left of the screen.

The screenshot displays the NERC Balloting Tool interface. At the top, a navigation bar includes 'NERC Balloting Tool', 'Dashboard', 'Users', 'Ballots', and 'Surveys'. A user profile 'user.name@gmail.com / Log Out' is visible in the top right. The main content area is titled 'DASHBOARD' and 'NERC Standards Balloting System'. A welcome message reads 'Welcome User Name, your Role is Contributor'. Below this, a list of links is provided under the heading 'Users': 'Registered Ballot Body', 'Proxy Ballot Body', and 'My User Profile'. The 'My User Profile' link is highlighted with a red rectangular box. A mouse cursor is shown hovering over the 'My User Profile' link in the top navigation menu, which has opened a dropdown menu containing the same three options.

NERC Balloting Tool Dashboard Users Ballots Surveys

MY USER PROFILE

User Profile
First Name: User
Last Name: Name
Entity: User Name
Segment:
Title:
Phone: 111-111-1111
Email: wendy.muller@nerc.net
Role: Contributor

[Edit Profile](#) [Cancel](#)

[Click here](#) to request additional credentials

Select the “Click here” link to request additional credentials.

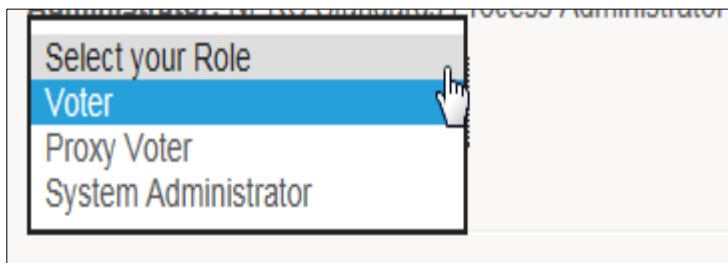
Requesting Voter/Proxy Permissions

Proxy: The person designated by the original voter of the ballot pool, authorized to place a vote on their behalf.

Voter: A registered voting member of the NERC Registered Ballot Body (RBB) for the purpose of casting votes on proposed Standards and non-binding polls. As part of the self-selection process from [Appendix 3D Registered Ballot Body Criteria](#) of the NERC Rules of Procedure, each participant, when initially registering to join the RBB, and annually thereafter, is required to provide supporting information that their entity satisfies at least one of the qualification guidelines. Along with your registration, please attach supporting evidence (legal documents such as rate schedules/tariffs, contracts, FERC filings, etc.) showing that your company is eligible to represent the Segment you select. You can see a description of the Segments in the Appendix 3D link referenced above.

Select the voter or proxy voter role. Contributors do not need to continue any further.

Note: The “System Administrator” role is for NERC use only.



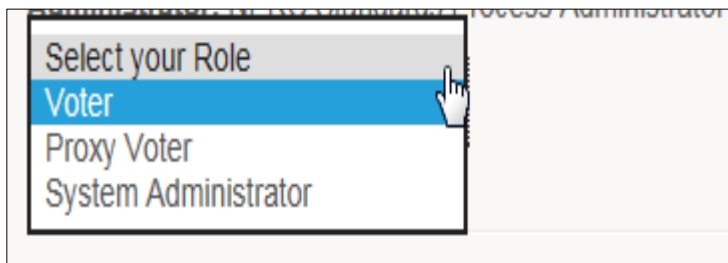
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Proxy: The person designated by the original voter of the ballot pool, authorized to place a vote on their behalf.

Voter: A registered voting member of the NERC Registered Ballot Body (RBB) for the purpose of casting votes on proposed Standards and non-binding polls. As part of the self-selection process from [Appendix 3D Registered Ballot Body Criteria](#) of the NERC Rules of Procedure, each participant, when initially registering to join the RBB, and annually thereafter, is required to provide supporting information that their entity satisfies at least one of the qualification guidelines. Along with your registration, please attach supporting evidence (legal documents such as rate schedules/tariffs, contracts, FERC filings, etc.) showing that your company is eligible to represent the Segment you select. You can see a description of the Segments in the Appendix 3D link referenced above.

Select the voter or proxy voter role. Contributors do not need to continue any further.

Note: The “System Administrator” role is for NERC use only.



Attachments

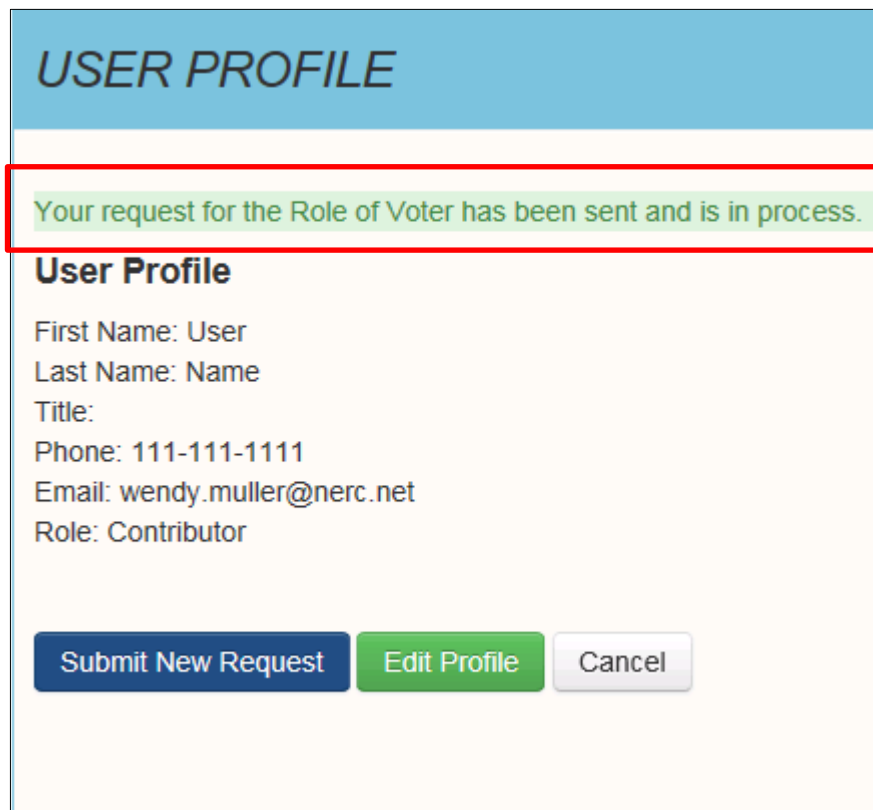
To select multiple files, hold down the CTRL or SHIFT key while selecting.

Max Size: 25MB per file

Executable (*.exe) and Archive (*.zip) files not allowed.

Registering for a Voter role requires supporting evidence (legal documents such as tariffs, contracts, FERC filings, etc.) showing that the entity satisfies at least one of the Segment qualification guidelines. These documents can be attached to the registration in the SBS.

A description of the Segments can be found in [Appendix 3D Registered Ballot Body Criteria](#) of the NERC Rules of Procedure.



USER PROFILE

Your request for the Role of Voter has been sent and is in process.

User Profile

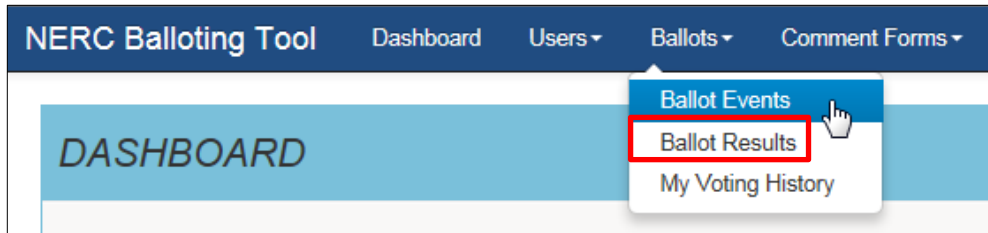
First Name: User
Last Name: Name
Title:
Phone: 111-111-1111
Email: wendy.muller@nerc.net
Role: Contributor

Submit New Request Edit Profile Cancel

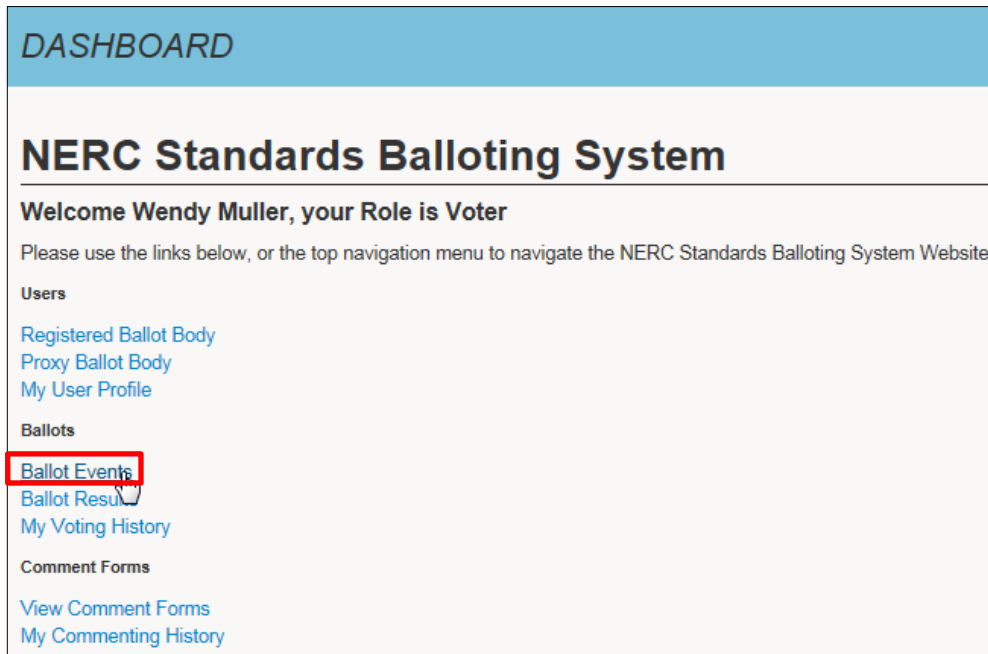
Voter and Proxy registrations require vetting by NERC Standards and Legal staff. **Within 10 days of receiving all required documentation**, NERC Standards staff will communicate the registration status to the applicant.



Voter



Use the links on the top navigation drop-down menu or the left-hand side of the Dashboard to access different pages within the site.



Select Ballot Events from the Ballots drop down at the top of the screen or from the left navigation list to access open ballot pools and open/upcoming ballots.

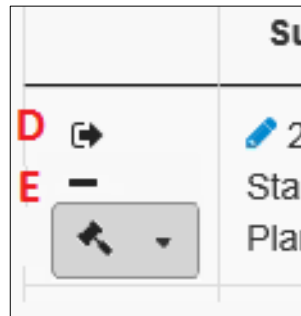
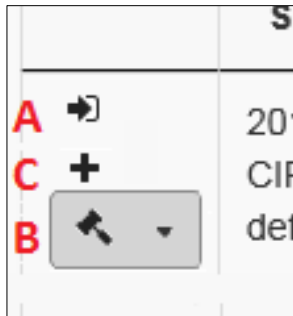
The Ballot Events page lists all open and upcoming ballots. All voting-related functions are performed here. The columns can be sorted and there is a search/filter feature available as well. All entries are shown by default, but there is an option to modify the screen to show 10, 25, 50 or 100 entries at a time.

BALLOT EVENTS


Show entries Search:

| Ballot Actions | Proxy Name | Comment Form Name | Project Number | Standard Name | Activity Type | Series Number | Ballot Type | Ballot Pool Status | Ballot Pool Open Date | Ballot Pool Close Date | Members | Voting Period Status | Voting Period Open Date | Voting Period Close Date |
|----------------|------------|-------------------|----------------|---------------|---------------|---------------|-------------|--------------------|-----------------------|------------------------|---------|----------------------|-------------------------|--------------------------|
|----------------|------------|-------------------|----------------|---------------|---------------|---------------|-------------|--------------------|-----------------------|------------------------|---------|----------------------|-------------------------|--------------------------|



- A and D – Join and withdraw from ballot pools
- B – Vote
- C and E – Delegate proxy/revoke proxy rights



Join open ballot pools by selecting the arrow icon pointing towards the bracket.

| Ballot Actions | Proxy Name | Comment Form Name | Project Number |
|-----------------------------------------------------------------------------------|------------|-------------------|------------------------------|
|  | | | Test Ballot for SBS Training |

The link will refresh to display an arrow icon pointing away from the bracket indicating successfully joining the ballot pool.



| Ballot Actions | Proxy Name | Comment Form Name | Project Number |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-------------------|------------------------------|
|   | | | Test Ballot for SBS Training |

To withdraw from open ballot pools, select the arrow icon pointing away from the bracket and confirm the request to “Withdraw”. The link will refresh to display “Join” to indicate that you have successfully withdrawn from the ballot pool.

A user can join (and withdraw from) ballot pools for the duration the ballot pools are open.

BALLOT EVENTS

Show entries

| | Ballot Actions | Proxy Name | Comment Form Name | Project Number | Standard Name | Activity Type | Series Number | Ballot Type | Ballot Pool Status |
|--|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-------------------|---------------------------------------|-----------------------|---------------|---------------|-------------|--------------------|
| |   Withdraw from Ballot Pool | | | Test Ballot for SBS Training May 2018 | SBS Training May 2018 | IN | 1 | ST | Open |

Cast votes from the “Ballot Events” page by selecting the “Vote” (gavel icon) link. Upon vote confirmation, the link will refresh to display the text of vote that was cast. Votes can only be cast during the open voting period for ballot pools joined by the Voter during the initial ballot pool formation.



NOTE: Once votes are placed and confirmed by clicking the OK button, they cannot be reset, changed, or rescinded. Prior to confirming the vote, there is an option to cancel the transaction to change the vote.

BALLOT EVENTS

Show entries

| Ballot Actions | Proxy Name | Comment Form Name | Project Number | Standard Name | Activity Type | Series Number | Ballot Type |
|----------------------------------------------------------------------------------------------------|------------|-------------------|---------------------------------------|-----------------------|---------------|---------------|-------------|
| <div style="display: flex; align-items: center;"> + </div> | | | Test Ballot for SBS Training May 2018 | SBS Training May 2018 | IN | 1 | ST |

Showing 1 to 1 of 1 entries

Affirmative

Negative

Abstain

Message from webpage

Are you sure you want to cast an Affirmative vote?

Negative votes without associated comments will not count in the total vote calculation (Weighted Segment Vote).

Therefore, when casting a negative vote for Initial and Additional Ballot types, the system will verify if a comment was submitted or if there was support for someone else's response. If no associated comments were submitted, the system will display options for the user to submit a comment/support comments submitted by others.

YOUR COMMENTS

You confirmed to cast a negative ballot.

Please select one of the following:


- I want to complete the comment form associated with this ballot.
- I want to bypass completing the comment form and navigate to the real-time comment page to support someone else's response/opinion.
- I want to declare support for someone else's comment(s)/opinion:
- I have no comment and I understand that my vote will not be counted in the calculation of consensus.

Delegate voting rights to a Proxy by clicking the “Delegate Proxy” (plus icon) link and selecting a name from the drop-down list of approved Proxies. After confirming the request to delegate, the link will refresh to display the Proxy’s name and options to revoke Proxy.

Until a vote has been cast, Proxy voting rights can be delegated and revoked during the open ballot pool and voting periods.



An email notification will be generated to the Proxy and Voter notifying them that voting rights have been delegated.

| BALLOT EVENTS | | | | | | | | | |
|-------------------------------------------------------------------------------------------------------|------------|-------------------|---------------------------------------|-----------------------|---------------|---------------|-------------|--------------------|--|
| Show <input type="button" value="All"/> <input type="checkbox"/> entries | | | | | | | | | |
| Ballot Actions | Proxy Name | Comment Form Name | Project Number | Standard Name | Activity Type | Series Number | Ballot Type | Ballot Pool Status | |
|  Delegate Proxy | | | Test Ballot for SBS Training May 2018 | SBS Training May 2018 | IN | 1 | ST | Open | |

Voting rights of a Proxy can be revoked by clicking the “Revoke Proxy” (minus icon) link. After confirming the request to delegate, the link will refresh to display the “Delegate Proxy” (plus) icon.

Until a vote has been cast, Proxy voting rights can be revoked during the open ballot pool and voting period.



An email notification will be generated to the Proxy and Voter notifying them that voting rights have been revoked.

| BALLOT EVENTS | | | | | | | | | |
|----------------------------------------------------------------------------------|------------------------------|-------------------|---------------------------------------|-----------------------|---------------|---------------|-------------|--------------------|--|
| Show <input type="button" value="All"/> <input type="button" value="v"/> entries | | | | | | | | | |
| Ballot Actions | Proxy Name | Comment Form Name | Project Number | Standard Name | Activity Type | Series Number | Ballot Type | Ballot Pool Status | |
| ➔ | Wendy Muller Revoke Proxy | | Test Ballot for SBS Training May 2018 | SBS Training May 2018 | IN | 1 | ST | Open | |

VOTING HISTORY

- Ballot Events
- Ballot Results
- My Voting History

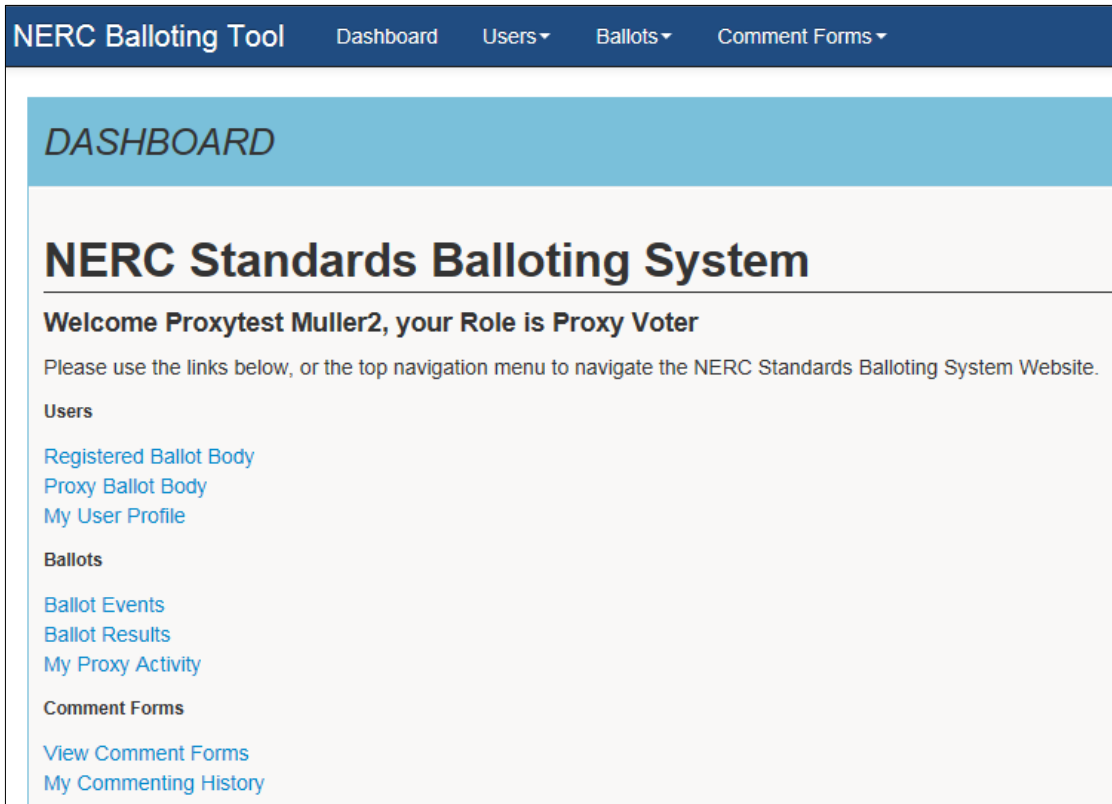
Show All ▾ entries

Search:

| Vote | Proxy Name | Project Number | Standard Name | Activity Type | Series | Type | Ballot Pool Open Date | Ballot Pool Close Date | Voting Period Open Date | Voting Period Close Date |
|-------------|------------|-----------------------|--------------------|---------------|--------|------|-----------------------|------------------------|-------------------------|--------------------------|
| Negative | N/A | Test Ballot for Audit | August 2017 1 | IN | 1 | ST | 07/31/2017 | 08/01/2017 | 08/01/2017 | 08/01/2017 |
| Affirmative | N/A | Test Ballot for Audit | August 2017 2 | IN | 1 | ST | 07/31/2017 | 08/01/2017 | 08/02/2017 | 11/14/2017 |
| None | N/A | Test Ballot for Audit | August 2017 3 | IN | 1 | ST | 08/03/2017 | 08/23/2017 | 08/24/2017 | 11/14/2017 |
| Negative | N/A | Test Ballot for Audit | August 2017 1 | FN | 2 | ST | 07/31/2017 | 08/03/2017 | 11/13/2017 | 11/14/2017 |
| None | N/A | Test Ballot for Audit | August 2017 3 | AB | 2 | ST | 08/03/2017 | 08/24/2017 | 01/20/2018 | 01/22/2018 |
| None | N/A | Test Ballot for Audit | August 2017 2 | AB | 2 | ST | 07/31/2017 | 08/02/2017 | 01/20/2018 | 01/22/2018 |
| None | N/A | Test Ballot for copy | Reopen ballot pool | IN | 1 | ST | 07/31/2017 | 02/15/2018 | 02/17/2018 | 02/20/2018 |



Proxy Voter



NERC Balloting Tool Dashboard Users ▾ Ballots ▾ Comment Forms ▾

DASHBOARD

NERC Standards Balloting System

Welcome Proxytest Muller2, your Role is Proxy Voter

Please use the links below, or the top navigation menu to navigate the NERC Standards Balloting System Website.

Users

- [Registered Ballot Body](#)
- [Proxy Ballot Body](#)
- [My User Profile](#)

Ballots

- [Ballot Events](#)
- [Ballot Results](#)
- [My Proxy Activity](#)

Comment Forms

- [View Comment Forms](#)
- [My Commenting History](#)

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The Ballot Events page lists all open and upcoming ballots. The columns can be sorted and there is a search/filter feature available as well. All entries are shown by default, but there is an option to modify the screen to show 10, 25, 50 or 100 entries at a time.

BALLOT EVENTS

Show entries Search:

| Comment Form Name | Project Number | Standard Name | Activity Type | Series Number | Ballot Type | Ballot Pool Status | Ballot Pool Open Date | Ballot Pool close Date | Members | Voting Period Status | Voting Period Open Date | Voting Period Close Date |
|-------------------|---------------------------------------|-----------------------|---------------|---------------|-------------|--------------------|-----------------------|------------------------|----------------------|----------------------|-------------------------|--------------------------|
| | Test Ballot for SBS Training May 2018 | SBS Training May 2018 | IN | 1 | ST | Closed | 11/14/2017 | 05/23/2018 | View | Open | 05/24/2018 | 05/25/2018 |

Select the “Vote” drop-down link to submit a vote on delegated ballots.

OPEN AND UPCOMING BALLOTS

Show entries Search:

| Vote | Resign | Project Number | Standard Name | Activity Type | Series | Type | Ballot Pool Open Date | Ballot Pool Close Date | Voting Period Open Date | Voting Period Close Date | Registered Ballot Body Member |
|----------------------|---------------------------------|---------------------------------------|-----------------------|---------------|--------|------|-----------------------|------------------------|-------------------------|--------------------------|-------------------------------|
| Vote | Resign as Proxy | Test Ballot for SBS Training May 2018 | SBS Training May 2018 | IN | 1 | ST | 11/14/2017 | 05/23/2018 | 05/24/2018 | 05/25/2018 | Wendy Muller Aces 1 |

[Affirmative](#)

[Negative](#)

[Abstain](#)

Previous Next

Resign as a Proxy and transfer voting rights back to the voter during the open ballot pool or open voting period by selecting the “Resign as Proxy” hyperlink. Upon confirmation, the page will refresh to remove the ballot from the Proxy listing.



An email notification will be generated to the Voter alerting them to resume voting activities or delegate voting rights to another Proxy.

NERC Balloting Tool Dashboard Users ▾ Ballots ▾ Comment Forms ▾

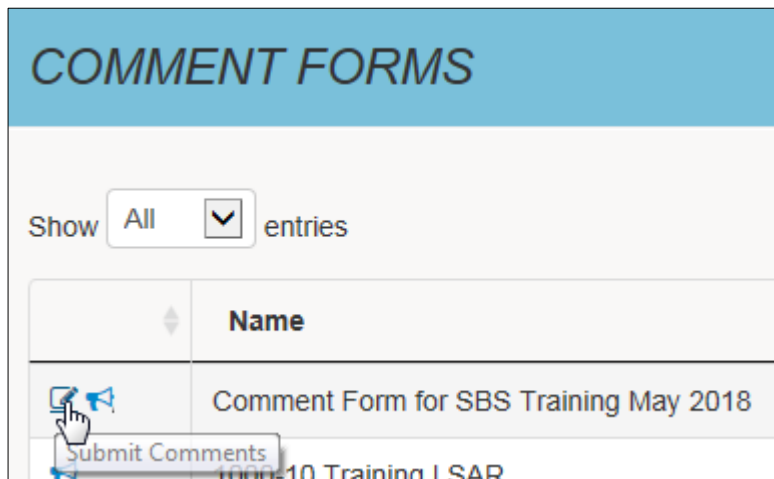
OPEN AND UPCOMING BALLOTS

Show ▾ entries

| Vote | Resign | Project Number | Standard Name | Activity Type | Series | Type |
|------------------------|---------------------------------|---------------------------------------|-----------------------|---------------|--------|------|
| Vote ▾ | Resign as Proxy | Test Ballot for SBS Training May 2018 | SBS Training May 2018 | IN | 1 | ST |

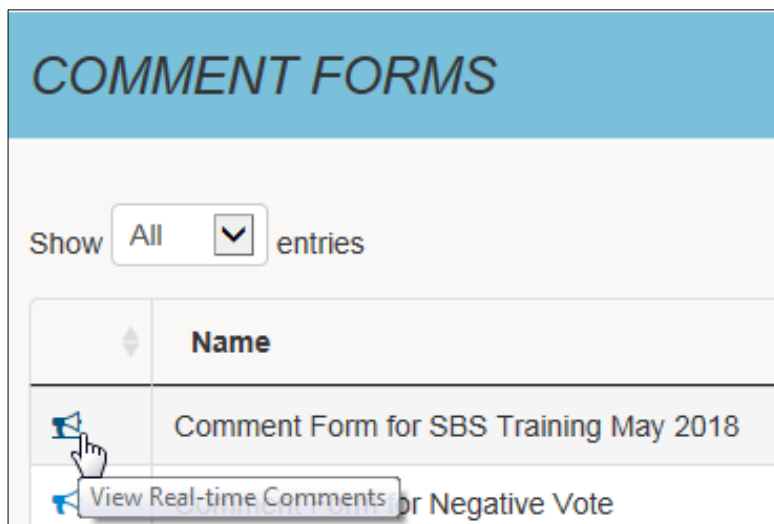


Commenting



Navigate to “View Comment Forms” page from the Dashboard or top navigation.

Select the paper/pen icon to submit comments.



Select the horn icon to view Real-time Comments to view submitted comments and provide support or disagreement to others’ comments by selecting the thumbs-up or thumbs-down icons.

SUBMIT COMMENTS

Comments
Name: Comment Form for SBS Training May 2018
Start Date: 5/24/2018 11:21 AM
End Date: 5/28/2018 8:00 PM
Associated Ballots:

| Ballot Name | Project | Standard | Pool Open | Pool Close | Voting Start | Voting End |
|-------------|---------|----------|-----------|------------|--------------|------------|
|-------------|---------|----------|-----------|------------|--------------|------------|

Responder
User: Wendy Muller Aces 1
Entity: ACES Power Marketing
Segment: 1

[Create A Group](#)

Questions

Question:
Test Q1

Possible Answers

Yes
 No

Option to submit comments as an individual or as a group. Complete the following instructions to create a group.

- 1 Enter a unique group name
- 2 Enter the first and last name of each group member
- 3 Enter the name of the organization
- 4 Select applicable Region (N/A is an acceptable value)
- 5 Select the segment(s) in which the organization operates (N/A is an acceptable value)
- 6 Select “Save Group”



CREATE GROUP

*Group Name
1 Test Group May 2018

Group Members
Name, organization and segments are required fields.

| *Name | *Organization | *Region | *Segments |
|--------------|-------------------|---------|-----------|
| 2 John Smith | 3 ABC Corporation | 4 SERC | 5 1 x 3 x |
| Jane Doe | XYZ Corporation | FRCC | 5 x |

6 Save Group Cancel

| Edit/Delete this Group | Group Name | Created On |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|------------|
|   | Test Group May 2018 | 05/24/2018 |

Back to Comment Form

- 1 Select the plus icon to create a new group.
- 2 Select the pencil icon to edit the group name and edit/add/delete group members
- 3 Select the trash icon to delete a group

SUBMIT COMMENTS

Comments

Name: Comment Form for SBS Training May 2018

Start Date: 5/24/2018 11:21 AM

End Date: 5/28/2018 8:00 PM

Associated Ballots:

| Ballot Name | Project | Standard | Po |
|-------------|---------|----------|----|
|-------------|---------|----------|----|

Responder

User: Wendy Muller Aces 1

Entity: ACES Power Marketing

Segment: 1

Select a Group:

Optionally Select a Group
Test Group May 24 2018

Manage my Groups







Option to select an existing group, and submit comments on behalf of a group.

Questions

Question:
Test Q1

Possible Answers

Yes
 No

B **I**      

Max Size: 25MB
Executable (*.exe) and Archive (*.zip) files not allowed.

Select “Browse” to upload and attach a document to support your response to a survey question.



Up to 25MB file max size.

Executable (*.exe) and Archive (*.zip) files are not allowed.

Questions

Question:
Test Q1

Possible Answers

Yes
 No

B *I* [List Icons] [Link Icon]

[Large Text Field]

[Browse...]

Max Size: 25MB
Executable (*.exe) and Archive (*.zip) files not allowed.

Use the text editor to format text.
Ex. Bold, italics, numbering, bullets, indent, decrease indent.



Copy paste text into the text field by performing the **Ctrl + C** to copy information from source document. Press **Ctrl + V** to paste information into text field box.



Note that once comments are submitted, the “quick answers” (typically yes/no options) cannot be changed or reset. The user can edit the typed-in comments until the comment period closes.

REAL-TIME COMMENTS

Comment Form for SBS Training May 2018

Description:

Start Date: 05/24/2018
End Date: 05/28/2018

Associated Ballots:

| Ballot Name | Project | Standard | Pool Open | Pool Close | Voting Start | Voting End |
|-------------|---------|----------|-----------|------------|--------------|------------|
|-------------|---------|----------|-----------|------------|--------------|------------|

Filter:

Q:
Test Q1

Hot Answers

A: Yes

Test answer 1

Wendy Muller Aces 1, **On Behalf of:** ACES Power Marketing, , Segments 1, 2, 3, 4, 6

👍 - 0 👎 - 0

View comments submitted by other entities in real-time.

Select thumbs-up or thumbs-down icons to show support or disagreement for a comments submitted by another entity.

- [Standards Commenting and Balloting Page](#)
- [Standards](#)
- [Standards Processes Manual](#)
- SBS questions/feedback - ballotadmin@nerc.net